2014 Proposed Budget Template for Specialty Groups (submitted by Friday, September 13th)

**Specialty Group Name:** Book and Paper Group (BPG)  
**Prepared by Treasurer:** Mary Oey

### PROPOSED BUDGET

<table>
<thead>
<tr>
<th>Acct #</th>
<th>Dues &amp; Meetings</th>
<th>Project 1: Annual Meeting</th>
<th>Project 2: Postprints/Annual</th>
<th>Project 3: Conservation Catalog of Scrapbooks</th>
<th>Project 4: Project 5: IAG Meeting</th>
<th>Project 6: Pub Com Mtg</th>
<th>TOTAL</th>
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#### REVENUE

- Donations: 501-***-**  
- Miscellaneous: 549-***-**  
- Membership Dues: 550-***-** $ 30,000  
- Annual Meeting Income: 554-***-** 3750  
- Project Income: 559-***-** 280  
- Sponsorship: 586-***-** 7000

**TOTAL REVENUE** $30,000 $10,750 $280 $- $- $- $- $41,030

#### EXPENSES

- Consultants (speakers): 754-***-** $-$  
- Professional stipend: 801-***-** $-$  
- Supplies: 811-***-** $100  
- Telephone (conf calls, fax): 813-***-** $250  
- Postage & Shipping: 814-***-** $200 $2,100  
- Mailing Services: 815-***-** $950  
- Photocopying: 816-***-** $100  
- Printing: 817-***-** $4,000  
- Internet and Computer: 856-***-** $4,000  
- FAIC/CoOL Donation: 858-***-** $-$  
- FAIC/PD Endowment Donation: 858-***-** $1,000  
- FAIC/Stout Donation: 858-***-** $1,000  
- Member Travel: 871-***-** $2,000 $500 $2,000 $4,500  
- Speaker Travel: 872-***-** $-$  
- Audio-visual: 874-***-** $8,000  
- Food & Beverage: 880-***-** $12,800  
- Room Rental: 884-***-** $-$  
- Transportation: 888-***-** $1,200  
- Miscellaneous: 899-***-** $-$

**TOTAL EXPENSES** $2,550 $24,100 $11,050 $- $- $500 $2,000 $40,200

**NET GAIN/LOSS** $27,450 $(13,350) $(10,770) $- $- $(500) $(2,000) $830