

## **Appendix A—Heritage Health Index Institutional Advisory Committee**

American Association for State and Local History  
American Association of Museums  
American Institute for the Conservation of Historic and Artistic Works  
American Library Association  
American Library Association/ALCTS Preservation and Reformatting Section  
Association of Art Museum Directors  
Association of Moving Image Archivists  
Association of Regional Conservation Centers  
Association of Research Libraries  
Center for Arts and Culture  
Council on Library and Information Resources  
Getty Foundation  
Institute of Museum and Library Services  
Library of Congress  
National Archives and Records Administration  
National Association of Government Archives and Records Administrators  
National Commission on Libraries and Information Science  
National Conference of State Historic Preservation Officers  
National Conference of State Museum Associations  
National Endowment for the Arts  
National Endowment for the Humanities  
National Gallery of Art  
National Historical Publications and Records Commission  
National Park Service, Museum Management Program  
National Preservation Institute  
National Science Foundation  
National Trust for Historic Preservation  
Natural Science Collections Alliance  
Regional Alliance for Preservation  
RLG  
Smithsonian Institution  
Society for Historical Archaeology  
Society for the Preservation of Natural History Collections  
Society of American Archivists

## **Appendix B—Working Group Members\***

### **Photographic materials**

Chair, Debra Hess Norris, Director, Art Conservation Program, University of Delaware  
Nora Kennedy, Conservator of Photographs, Metropolitan Museum of Art  
Steve Puglia, Preservation and Imaging Specialist, National Archives and Records Administration  
James Reilly, Director, Image Permanence Institute  
Andrew Robb, Senior Photograph Conservator, Library of Congress  
Grant Romer, Director of Conservation, George Eastman House  
Deborah Willis, Professor of Photography & Imaging, New York University

### **Books, manuscripts, documents, maps, newspapers**

Chair, Dianne van der Reyden, Senior Paper Conservator, Smithsonian Center for Materials Research and Education  
Brenda Banks, Deputy Director, Georgia State Archives  
Charles F. Bryan, Jr., Director, Virginia Historical Society (president-elect of American Association of State and Local History)  
Richard Cameron, Director of State Programs, National Historical Publications and Records Commission  
Sonja Jordan, Division Chief, Special Collections and Preservation, Chicago Public Library  
Barclay Ogden, Head of Access/Preservation, University of California, Berkeley  
Lorraine Olley, Executive Director of American Library Association-Library Administration and Management Association  
Rodney Phillips, Director of the Humanities and Social Sciences Library, The New York Public Library

### **Paintings, prints, drawings**

Chair, Barbara Heller, Head Conservator, Detroit Institute of Arts  
Albert Albano, Executive Director and Head Paintings Conservator, Intermuseum Conservation Association  
Rachel Allen, Deputy Director, Office of the Director, Smithsonian American Art Museum  
Georgia Barnhill, Andrew W. Mellon Curator of Graphic Arts, American Antiquarian Society  
Rebecca Buck, Registrar, Newark Museum  
Maria Grandinette, Head, Conservation Treatment, Stanford University Libraries  
Ross Merrill, Chief of Conservation, National Gallery of Art  
Terrie Rouse, past President and CEO of African American Museum in Philadelphia

### **Anthropological and ethnographic objects**

Chair, Jerry Podany, Head of Antiquities Conservation, Getty Museum  
Marla C. Berns, Director, Fowler Museum of Cultural History, University of California Los Angeles  
Judith Bittner, State Historic Preservation Officer, Office of History & Archeology, Alaska Department of Natural Resources  
J. Claire Dean, Conservator, Dean & Associates Conservation Services  
Jonathan Haas, MacArthur Curator, North American Anthropology, Field Museum  
Jessica Johnson, Senior Objects Conservator, National Museum of the American Indian  
Nancy Odegaard, Conservator, Arizona State Museum, University of Arizona  
Robert Sonderman, Senior Staff Archeologist, Regional Archeology Program, Museum Resource Center, National Park Service

### **Furniture, textiles, historic objects**

Chair, Sara Wolf, Director, Northeast Museum Services Center, National Park Service

Mary Jo Davis, Project Director, Vermont Collections Care Program

Sharon Fawcett, Deputy Assistant Archivist for Presidential Libraries, National Archives and Records Administration

Larry Franklin, Trustee, Panhandle-Plains Historical Museum

Mary Lou Hultgren, Curator, Hampton University Museum

Julie Reilly, Associate Director and Chief Conservator, Ford Conservation Center

Ralph Wiegandt, Conservator, Rochester Museum and Science Center

### **Moving images and recorded sound**

Chair, Sarah Stauderman, Preservation Officer, Technical Services Division, Smithsonian Institution

Lisa Carter, Audio-visual Archivist, Special Collections & Archives, University of Kentucky

Alan Lewis, Subject Area Expert for Audiovisual Preservation, Special Media Archives Services, National Archives and Records Administration

Gregory Lukow, Assistant Chief, Motion Picture, Broadcasting & Recorded Sound Division, Library of Congress

Chris Paton, Archivist, Popular Music Collection, Georgia State University

Rowena Stewart, Executive Director, American Jazz Museum

Bonnie Wilson, Curator, Sound and Visual Collections, Minnesota Historical Society

### **Decorative arts, sculpture and mixed media**

Chair, Meg Craft, Objects Conservator, The Walters Art Museum

Catherine Futter, Curator of Decorative Arts, Nelson-Atkins Museum of Art

Glen P. Gentele, Director, Laumeier Sculpture Park and Museum

Edward McManus, Chief Conservator, National Air and Space Museum

Ann-Marie Reilly, Registrar, American Folk Art Museum

Gabriela Truly, Collections Manager, Dallas Museum of Art

Glenn Wharton, Sculpture Conservator, Glenn Wharton & Associates

### **Electronic records and digital collections**

Chair, Paul Conway, Director, Information Technology Services, Duke University Libraries

Philip C. Bantin, Director of Indiana University Archives, Indiana University

Linda Evans, Chief Cataloger, Chicago Historical Society

Carl Fleischhauer, Technical Coordinator, National Digital Library Program, The Library of Congress

Clyde Grotophorst, Associate University Librarian for Library Systems, George Mason University

James Henderson, State Archivist of Maine, Maine State Archives

Richard Rinehart, Digital Media Director, Berkeley Art Museum & Pacific Film Archive

### **Natural science specimens**

Chair, Hugh Genoways, Curator of Zoology, University of Nebraska-Lincoln

Janet Braun, Curator, Division of Mammalogy, Sam Noble Oklahoma Museum of Natural History

Chris Collins, Director of Collections and Conservation, American Museum of Natural History

Julie Golden, Acting Director & Curator of Paleontologic Collections, University of Iowa

Ann Pinzl, Curator Emerita (Botany), Nevada State Museum

Robert Waller, Chief Conservator, Canadian Museum of Nature

Tim White, Senior Collection Manager Invertebrate Paleontology, Peabody Museum of Natural History, Yale University

## **Appendix C—Heritage Preservation Board Members**

### **Board Members 2005-2006**

#### **Chairperson of the Board**

Debra Hess Norris, Chair and Professor, University of Delaware/Winterthur Museum Art Conservation Program

#### **Vice Chairperson**

Mervin Richard, Deputy Chief of Conservation, National Gallery of Art

#### **Treasurer**

Julie Reilly, Associate Director and Chief Conservator, Nebraska State Historical Society

#### **Secretary**

Nancy Schamu, Executive Director, National Conference of State Historic Preservation Officers

Tom Claeson, Program Director for New Initiatives, PALINET

Dennis Fiori, Director, Maryland Historical Society

Doris Hamburg, Director, Preservation Programs, National Archives and Records Administration

Sherelyn Ogden, Head of Conservation, Minnesota Historical Society

Jerry Podany, Head, Antiquities Conservation, J. Paul Getty Museum

Victoria Steele, Head, Department of Special Collections, Young Research Library, UCLA

### **Previous Board Members During the Heritage Health Index Project**

Ingrid Bogel, Executive Director, Conservation Center for Art & Historic Artifacts

Inge-Lise Eckmann

Barbara Heller, Chief Conservator, Detroit Institute of Arts

Maribelle Leavitt

Frank Matero, Chairman, Graduate Program in Historic Preservation, University of Pennsylvania

Stephen Williams, Strecker Museum Complex, Baylor University

## Appendix D—Sources Consulted in Identifying the Heritage Health Index Study Population

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## Appendix E—Heritage Health Index Participants\*

### Alabama

Air University Library  
 Alabama Department of Archives and History  
 Alabama Supreme Court and State Law Library  
 Alabama’s Constitution Village  
 Aliceville Museum Inc.  
 American Truck Historical Society  
 Archaeological Resource Laboratory, Jacksonville State University  
 Archaeology Laboratory, Auburn University Montgomery  
 Athens State University Library  
 Autauga-Prattville Public Library  
 Bay Minette Public Library  
 Birmingham Botanical Society, Inc.  
 Birmingham Public Library  
 Bridgeport Public Library  
 Carrollton Public Library  
 Center for Archaeological Studies, University of South Alabama  
 Dauphin Island Sea Lab Estuarium  
 Depot Museum, Inc.  
 Dismals Canyon  
 Earle A. Rainwater Memorial Library  
 Elton B. Stephens Library  
 Fendall Hall  
 Freeman Cabin/Blountsville Historical Society  
 Gaineswood Mansion  
 Hale County Public Library  
 Herbarium, Troy State University  
 Herbarium, University of Alabama, Tuscaloosa  
 Historical Collections, Lister Hill Library of Health Sciences  
 Huntington Botanical Garden  
 J. F. Drake Memorial Learning Resources Center  
 Jacksonville State University Library  
 Jefferson County Law Library  
 John D. Freeman Herbarium, Auburn University  
 Karl C. Harrison Museum of George Washington Magnolia Grove  
 Mobile Medical Museum  
 Mobile Municipal Archives  
 Mobile Museum of Art  
 Montgomery City-County Public Library  
 Montgomery Museum of Fine Arts  
 Montgomery Zoo

Morgan County Alabama Archives  
 National Voting Rights Museum  
 Natural History Collections, University of South Alabama  
 North Alabama Railroad Museum  
 Palisades Park  
 Pelham Public Library  
 Pond Spring-General Joseph Wheeler House  
 Ruffner Mountain Nature Center  
 South University Library  
 State Black Archives Research Center and Museum  
 Troy State University Library

### Alaska

Alaska Division of Archives  
 Alaska Historical Society  
 Alaska Native Language Center  
 Alaska State Council on the Arts  
 Alaska State Museums  
 Alutiiq Museum and Archaeological Repository  
 Anchorage Museum of History and Art  
 Bethel Broadcasting, Inc.  
 Copper Valley Historical Society  
 Elmendorf Air Force Base Museum  
 Herbarium, U.S. Department of Agriculture Forest Service, Alaska Region  
 Herbarium, University of Alaska Fairbanks  
 Herbarium, University of Alaska Juneau  
 Historical Collections, Alaska State Library  
 Hoonah Cultural Center  
 Katmai National Park and Preserve  
 Kenai Peninsula College Library  
 Klondike Gold Rush National Historical Park  
 Kodiak Historical Society  
 Maxine and Jesse Whitney Museum  
 National Archives and Records Administration-Pacific Alaska Region  
 Nenana Public Library  
 Sitka National Historical Park  
 Takotna Community Library  
 Third Medical-Medical Library  
 Tri-Valley School-Community Library  
 University of Alaska Fairbanks Libraries  
 University of Alaska Museum  
 Wasilla Public Library

## **American Samoa**

American Samoa Office of Archives and Records Management

## **Arizona**

Arizona Historical Society  
Arizona Historical Society Pioneer Museum  
Arizona Jewish Historical Society  
Arizona State Library, Archives and Public Records  
Arizona State Museum  
Avondale Public Library  
Benson Public Library  
Bisbee Mining and Historical Museum  
Buckeye Valley Museum  
Canyon De Chelly National Monument  
Cline Library, Northern Arizona University  
Collection of Mammals, University of Arizona  
Copper Queen Library  
Deaver Herbarium, Northern Arizona University  
Department of Mines and Mineral Resources Library  
Desert Foothills Library  
Douglas Williams House  
Empire Ranch Foundation  
Gila County Historical Museum  
Heard Museum  
Herbarium, University of Arizona  
Historic Sahuaro Ranch  
Hubbell Trading Post National Historic Site  
International Wildlife Museum  
Kitt Peak National Observatory  
Lake Havasu Museum of History  
Mesa Historical Museum  
Mesa Room-Local History and Special Collections  
Mohave Museum of History and Arts  
Museum of Northern Arizona  
Navajo Nation Museum  
Nogales-Santa Cruz County Library  
Phoenix Museum of History  
Phoenix Police Museum  
Phoenix Public Library  
Phoenix Zoo  
Pinal County Historical Society and Museum  
Pueblo Grande Museum  
Quartzsite Public Library  
Sedona Public Library  
Telephone Pioneer Museum  
Tempe Public Library

Tombstone Courthouse State Historic Park  
Tubac Center of the Arts  
Tucson Botanical Garden  
UFO Information Retrieval Center  
University of Arizona Library  
University of Arizona Zoological Collections  
Walnut Canyon National Monument  
Western Archeological and Conservation Center  
Winslow Public Library

## **Arkansas**

Arkansas Air Museum  
Arkansas Archeological Survey  
Arkansas Archeological Survey Parkin Research Station  
Arkansas Arts Center  
Arkansas Geological Commission Library  
Arkansas History Commission  
Boone County Library  
Clinton Presidential Materials Project  
Collection of Recent Mammals, Arkansas State University  
Delta Cultural Center  
Herbarium, Biological Sciences Department, Arkansas State University  
Historic Arkansas Museum  
Jacksonport State Park  
Lake Chicot State Park  
Marked Tree Delta Area Museum  
Phillips County Library  
Pine Bluff/Jefferson County Historical Museum  
Prairie Grove Battlefield State Park  
Randolph County Library  
Southeast Arkansas College Library  
Southwest Arkansas Regional Archives  
Springdale Public Library  
University Museum Collections, University of Arkansas  
University of Arkansas Libraries

## **California**

Academy Film Archive, Academy of Motion Picture Arts and Sciences  
Amador County Archives  
Antelope Valley Indian Museum  
Anthropological Studies Center, Sonoma State University  
Armand Hammer Museum of Art and Cultural Center, University of California, Los Angeles

Asian Art Museum of San Francisco  
 Beaumont Library District  
 Benthic Invertebrate Collection, Scripps Institution of Oceanography  
 Brand Library and Art Center  
 Butte County Pioneer Memorial Museum  
 Cabrillo Marine Aquarium Library  
 Calaveras County Archives  
 California African American Museum  
 California Historical Society  
 California State Archives  
 California State Library  
 California State Railroad Museum  
 California State University  
 Camp Pendleton Command Museums  
 Central California Information Center  
 Charmlee Wilderness Park Nature Center  
 Chula Vista Public Library  
 City of Sonora  
 Clarke Historical Museum  
 Colusa County Free Library  
 Community Memorial Museum of Sutter County  
 Coronado Historical Association  
 Costa Mesa Historical Society  
 Covina Valley Historical Society  
 Crestmont College Salvation Army Library  
 Dana Adobe  
 De Saisset Museum  
 Death Valley National Park  
 Del Norte County Library District  
 Descanso Gardens Guild Inc.  
 Edward Laurence Doheny Memorial Library  
 Effie Yeaw Nature Center  
 Elverhoj Museum of History and Art  
 Erik Erikson Library  
 Essig Museum of Entomology  
 Ethnomusicology Archive, University of California, Los Angeles  
 Exotic Feline Breeding Compound, Inc.  
 Exposition Park Rose Garden  
 Fine Arts Museums of San Francisco  
 Foothill/De Anza Community College District Archives  
 Fort Jones Museum  
 Fresno County Public Library  
 Geological Collections, Scripps Institution of Oceanography  
 Golden Drift Historical Society  
 Golden Gate National Recreation Area  
 Gustine Historical Society  
 The Haggin Museum  
 Hayward Area Historical Society  
 Hearst Art Gallery, Saint Mary's College  
 Herbarium, Biology Department, University Of Redlands  
 Herbarium, Botany and Plant Sciences Department, University of California, Riverside  
 Herbarium, Department of Biology, San Diego State University  
 Historical Society of Long Beach  
 Hoover Institution Library and Archives  
 Humboldt Redwoods State Park Visitor Center  
 Huntington Library, Art Collections and Botanical Gardens  
 Imperial Public Library  
 Irwindale Public Library  
 J. Paul Getty Museum  
 Japanese American National Library  
 Lanterman House  
 Law Library for San Bernardino County  
 Lompoc Museum  
 Long Beach Public Library and Information Center  
 Los Angeles City Archives  
 Los Angeles City College Library  
 Los Angeles County Museum of Art  
 Louis Robidoux Nature Center  
 Marine Vertebrates Collection, Scripps Institution of Oceanography  
 Mariposa Museum and History Center, Inc.  
 Mechanics' Institute Library  
 Mission Inn Foundation  
 Moonridge Animal Park  
 Moore Laboratory of Zoology  
 Mosquito Association Inc. Library and Archives  
 Museum of California Foundry History  
 Museum of Contemporary Art, Los Angeles  
 Museum of Contemporary Art San Diego  
 Museum of Natural History Collections, University of California, Santa Cruz  
 Museum of Vertebrate Zoology  
 Music Center Archives  
 National Archives and Records Administration, Pacific Region (Laguna Niguel)  
 National Archives and Records Administration, Pacific Region (San Francisco)  
 National City Public Library  
 National Liberty Ship Memorial/S.S. Jeremiah O'Brien

Natural History Museum of Los Angeles County  
North American Radio Archives  
Northern Mariposa County History Center  
Orange County Resources and Development Management Department Library  
Pacific Coast Air Museum  
Palo Alto Junior Museum and Zoo  
Patterson Township Historical Society Museum  
Pelagic Invertebrates Collection, Scripps Institution of Oceanography  
Pepperdine University Library  
Philosophical Research Society Library  
Phoebe Hearst Museum of Anthropology  
Point Arena Lighthouse and Museum  
Pomona College Museum of Art  
Quail Botanical Gardens  
Rancho Del Oso Nature and History Center  
Ravenswood Historic Site  
Reedley Museum  
Research Library, Getty Research Institute  
Richard Nixon Library and Birthplace  
Richmond Public Library  
Robert L. Powell Library  
Roman Catholic Diocese of Fresno  
Ronald Reagan Presidential Library and Museum  
Rosicrucian Fellowship Library  
Roundhouse Marine Studies Laboratory and Aquarium  
Sacramento Public Library  
Sahyun Library  
San Bernadino County Museum  
San Buenaventura Mission Museum  
San Diego Archaeological Center  
San Diego Automotive Museum  
San Diego Museum of Man  
San Diego Natural History Museum  
San Francisco Art Institute  
San Francisco Museum of Modern Art  
San Francisco Public Library  
San Francisco State University  
San Joaquin Valley Library System  
Santa Barbara Botanic Garden  
Santa Clara City Library  
Santa Monica Pier Aquarium  
Shadelands Ranch Historical Museum  
Shasta County Library  
Southwest Museum  
Stanford University Libraries  
Tallac Historic Site and Museum  
Taoist Temple and Museum  
Tehama County Library  
Tomales Regional History Center  
Turtle Bay Exploration Park  
University of California, Berkeley Art Museum and Pacific Film Archive  
University of California, Berkeley Libraries  
University of California, Berkeley University and Jepson Herbaria  
University of California, Davis Libraries  
University of California, Los Angeles Film and Television Archive  
University of California, Los Angeles Libraries  
University of California, Riverside Libraries  
University Of California, Riverside Nematode Collection  
University of California, San Diego Libraries  
University of Southern California Libraries  
Vallejo Naval and Historical Museum  
Vertebrate Exhibit Museum, Gray Lodge Wildlife Area  
Vertebrate Museum, California State University, Long Beach  
Watsonville Public Library  
Wells Fargo History Museum-Los Angeles  
Whittier College Libraries  
WildCare: Terwilliger Nature Education and Wildlife Rehabilitation  
Wilson Riles Archives and Institute for Education  
Workman and Temple Family Homestead Museum  
World Museum of Natural History, La Sierra University  
Yolo County Law Library  
Yorba Linda Public Library

**Colorado**  
Beulah Historical Society  
Boettcher Mansion  
Buena Vista Heritage Museum  
Canyons of the Ancients National Monument/Anasazi Heritage Center  
Cheyenne Mountain Zoo  
Cheyenne Wells Museum  
City of Greeley Museums  
Colorado College Charles Leaming Tutt Library  
Colorado Historical Society  
Colorado Legislative Council Library

Colorado Railroad Museum  
 Colorado State University Libraries  
 Cortez Cultural Center, Inc.  
 Cumbres and Toltec Scenic Railroad Commission  
 Denver Art Museum  
 Denver Botanic Gardens  
 Denver Museum of Nature and Science  
 Denver Public Library  
 Dinosaur National Monument  
 East Morgan County Library District  
 Eastern Colorado Historical Society  
 Fort Collins Public Library  
 Garfield County Public Library System  
 Historic Georgetown  
 Historic Parish House  
 Ignacio Community Library District  
 James A. Michener Library, University of Northern Colorado  
 Kauffman House/Grand Lake Area Historical Society  
 Kiowa County Public Library District  
 Lafayette Miners Museum/Lafayette Historical Society  
 Lincoln County Historical Society and Museum  
 Mammalogy Teaching Collection, Colorado State University  
 Mesa Verde National Park Museum  
 Mountain Bike Hall of Fame Museum  
 National Archives and Records Administration, Rocky Mountain Region (Denver)  
 Old Colorado City Historical Society  
 Pikes Peak Library District  
 Pioneer Museum  
 Pueblo County Historical Society  
 Regis University Library  
 Rocky Ford Public Library  
 Rocky Mountain Arsenal Technical Information  
 South Platte Valley Historical Society  
 Spanish Peaks Library District  
 Third Cavalry Museum  
 U.S. Air Force Academy Library System  
 University of Colorado at Boulder Libraries  
 Western State College of Colorado Libraries  
 Wheat Ridge Historical Society  
 Wings Over the Rockies Museum, Hangar 1

**Connecticut**

American Clock and Watch Museum  
 Archbishop O'Brien Library

Brainerd Memorial Library  
 Bridgeport Public Library Historical Collections  
 Brookfield Museum and Historical Society  
 Central Connecticut State University Library  
 Charles B. Graves Herbarium, Connecticut College  
 Charles E. Shain Library  
 Children's Museum of Southeastern Connecticut  
 Connecticut Electric Railway Association, Inc.  
 Connecticut Historical Society  
 Connecticut State Library  
 Connecticut's Beardsley Zoo  
 Cyrenius H. Booth Library  
 Dorothy Whitfield Historic Society  
 Essex Library Association, Inc.  
 Fairfield Historical Society  
 Florence Griswold Museum  
 Herbarium, Biological Sciences Department, Central Connecticut State University  
 Herbarium, Entomology Department, Connecticut Agricultural Experiment Station  
 Historical Society of Glastonbury  
 Jewish Historical Society of New Haven  
 Killingworth Library  
 Manchester Historical Society  
 The Maritime Aquarium at Norwalk  
 Mattatuck Museum  
 Mystic Seaport—The Museum of America and the Sea  
 New Fairfield Historical Society  
 Norfolk Library  
 Old Bethlehem Historical Society  
 Peabody Museum of Natural History  
 Plumb Memorial Library  
 Putnam Public Library  
 Rose Farm Gallery  
 Scherer Library of Musical Theatre  
 Shelton Historical Society  
 Silas Bronson Library  
 Slater Memorial Museum  
 Somers Historical Society  
 Stonington Historical Society  
 Thomaston Historical Society  
 Trinity College Library  
 U.S. Coast Guard Museum  
 University of Connecticut Libraries  
 Willoughby Wallace Memorial Library  
 Winchester Historical Society  
 Wintonbury Historical Society  
 Woodstock Historical Society, Inc.

Yale University Art Gallery  
Yale University Library

### **Delaware**

Bridgeville Public Library, Inc.  
Cultural and Recreational Services Section,  
Delaware Division of Parks and Recreation  
Delaware Art Museum  
Delaware Center for Horticulture  
Delaware Museum of Natural History  
Delaware State Museums  
Iron Hill Museum of Natural History  
Laurel Public Library  
Lewes Historical Society  
Lombardy Hall Foundation  
New Castle Historical Society  
Rehoboth Art League  
Sussex County Department of Libraries  
University Museums, University of Delaware  
University of Delaware Library  
Winterthur Museum, Garden and Library

### **District of Columbia**

American Nurses Association Library/Information Center  
Anacostia Museum and Center for African American History, Smithsonian Institution  
Anderson House Museum/Society of Cincinnati  
Architect of the Capitol-Curator's Office  
Archives of American Art, Smithsonian Institution  
Arthur M. Sackler Gallery/Freer Gallery of Art, Smithsonian Institution  
Association of American Medical Colleges Mary H. Littlemeyer Archives  
Basilica of the National Shrine of the Immaculate Conception  
Bender Library and Learning Resources Center  
Catholic University of America Libraries  
Center for Folklife and Cultural Heritage, Smithsonian Institution  
Corcoran Gallery of Art  
Defense Pest Management Information Analysis Center, U.S. Department of Defense  
District of Columbia Office of Public Records  
Drug Enforcement Administration Library  
Dumbarton Oaks  
Federal Judicial Center Library  
Folger Shakespeare Library  
General Services Administration Fine Arts Program

Hirshhorn Museum and Sculpture Garden, Smithsonian Institution  
Horticulture Collections Management and Education, Smithsonian Institution  
Library of Congress  
National Air and Space Museum, Smithsonian Institution  
National Archives and Records Administration  
National Gallery of Art  
National Geographic Society Library  
National Museum of African Art, Smithsonian Institution  
National Museum of American History, Smithsonian Institution  
National Museum of Natural History, Smithsonian Institution  
National Museum of the American Indian, Smithsonian Institution  
National Portrait Gallery, Smithsonian Institution  
National Postal Museum, Smithsonian Institution  
National Register of Historic Places Collection  
National Zoological Park, Smithsonian Institution  
Naval Historical Center  
The Phillips Collection  
Smithsonian American Art Museum, Smithsonian Institution  
Smithsonian Institution Archives  
Smithsonian Institution Libraries  
Textile Museum  
Trinity University Library  
U.S. Army Center of Military History  
U.S. Capitol Collections  
U.S. Department of Justice Libraries  
U.S. House Collection  
United States Holocaust Memorial Museum  
Washington National Cathedral  
Washington Theological Union Library  
Women's History and Resource Center

### **Florida**

African American Cultural Society  
Air Force Armament Museum  
Alachua County Library District  
Altamonte Springs City Library  
American Entomological Institute  
Anton Brees Carillon Library, Historic Bok Sancturay  
Archives and Record Services, City of Tampa  
Astronaut Hall of Fame

The Bailey-Matthews Shell Museum  
 The Barnacle Historic State Park  
 Bradford County Public Library  
 Bureau of Braille and Talking Book Library Services  
 Bureau of Natural and Cultural Resources,  
 Florida Division of Recreation and Parks  
 Clearwater Marine Aquarium  
 Collier County Public Library  
 Colonial Spanish Quarter Museum  
 Columbia County Public Library  
 Destin Library  
 Eustis Memorial Library  
 Fairchild Tropical Garden Library/ Archives  
 Florida Atlantic University Libraries  
 Florida Holocaust Museum  
 Florida Museum of Natural History  
 Florida State University Libraries  
 Fort Gadsen State Historic Site  
 Gifford Arboretum, University of Miami  
 Gillespie Museum of Minerals  
 Godfrey Herbarium, Florida State University  
 Gulf Coast Heritage Association  
 Gulfport Public Library  
 Herbarium, Archbold Biological Station  
 Herbarium, Biology Department, University of  
 South Florida  
 Highlands Hammock State Park  
 Historic Bok Sanctuary  
 Historical Museum of Southern Florida  
 Indian Temple Mound Museum  
 John and Mable Ringling Museum of Art  
 Miami International University of Art and Design  
 Miami Metrozoo  
 Miami-Dade Public Library  
 Montgomery Botanical Center  
 Morikami Museum and Japanese Gardens  
 Mounts Botanical Garden  
 Museum of Arts and Sciences/Center for Florida  
 History  
 Museum of Florida History  
 National Museum of Naval Aviation  
 Navy SEAL Museum  
 North Miami Public Library  
 Norton Museum of Art  
 Okeechobee County Public Library  
 Orange County Public Library System  
 Orange County Regional History Center  
 Orlando Museum of Art

Pasco County Library System  
 Pinellas County Historical Society  
 Polk County Historical Museum  
 Putnam County Library System  
 Records and Archives Division, City of Hollywood  
 Rollins College Library  
 Salvador Dali Museum  
 Samuel P. Harn Museum of Art, University of  
 Florida  
 Southeast Archeological Center  
 St. Vincent de Paul Regional Seminary Library  
 State Library and Archives of Florida  
 Stuart Heritage Museum  
 Tallahassee Museum of History and Natural  
 Science  
 Timucuan Ecological and Historic Preserve  
 Tree Hill Jacksonville's Nature Center  
 U.S. Space Walk of Fame Foundation  
 University of Florida Libraries  
 Ybor City Museum Society

## **Georgia**

Andersonville National Historic Site  
 Antonio J. Waring, Jr. Archaeological Laboratory,  
 State University of West Georgia  
 Atlanta History Center  
 Atlanta-Fulton Public Library System  
 Brooks County Public Library  
 Bryan-Lang Historical Library  
 Chattahoochee Technical College Library  
 Chief John Ross House  
 Dalton State College Library  
 Dunwoody Nature Center  
 Emory University Libraries  
 Forsyth County Public Library  
 Fort Morris State Historic Site  
 Georgia Archives  
 Georgia Museum of Art  
 Georgia Music Hall of Fame  
 Georgia Southern Botanical Garden  
 Girl Scout First Headquarters  
 Global Health Odyssey Museum  
 Hammonds House Galleries  
 Herbarium, Biology Department, Emory University  
 Herbarium, Biology Department, Georgia South-  
 western State University  
 High Museum of Art  
 Jimmy Carter Library and Museum  
 Kinchafoonee Regional Library System

Madison-Morgan Cultural Center  
Medical College of Georgia Library  
Ocmulgee National Monument  
Ohoopee Regional Library System  
Oxbow Meadows Environmental Learning Center  
Polk County Historical Society  
Robert W. Woodruff Library, Atlanta University  
Center  
Rome Area History Museum  
Sandy Creek Nature Center  
Ships of the Sea Maritime Museum at William  
Scarborough House  
Special Collections Department, Georgia State  
University Library  
Steffen Thomas Museum and Archives  
Troup County Historical Society and Archives  
University of Georgia Libraries  
Wesleyan College Library  
West Georgia Museum of Tallapoosa  
West Georgia Regional Library  
William H. Reynolds Memorial Nature Preserve

### **Guam**

Guam Law Library  
Guam Public Library System  
University of Guam Library

### **Hawaii**

Bishop Museum  
Celtic Evangelical Church  
Harold L. Lyon Arboretum  
Hawai'i Nature Center, 'Iao Valley  
Hawaii Chinese History Center Library  
Hawaii State Archives  
Hawaiian Historical Society  
Herbarium, Botany Department, University of  
Hawaii  
Honolulu Academy of Arts  
Honolulu Community College Library  
Honolulu Police Department Law Enforcement  
Museum  
Honolulu Zoo  
Kona Historical Society  
Kona Outdoor Circle Educational Center  
Lahaina Restoration Foundation  
Laupahoehoe Train Museum  
National Tropical Botanical Garden  
Pacific Tsunami Museum  
Panaewa Rainforest Zoo

Supreme Court Law Library  
University of Hawaii Libraries

### **Idaho**

The Archives of Falconry  
Bannock County Historical Museum  
Benewah County District Library  
Cassia County Historical Society and Museum  
Council Valley Museum  
Department of Veterans Affairs Library  
Herbarium, Biology Department, Boise State Uni-  
versity  
Herbarium, Rocky Mountain Research Station  
Idaho Legislative Reference Library  
Idaho Military History Museum  
Idaho Museum of Natural History  
Idaho State Historical Society  
Ketchum Sun Valley Heritage and Ski Museum  
Latah County Historical Museum  
Lemhi County Historical Museum  
Lewiston City Library  
Madison Library District  
Mullan Historical Society  
Old Mission State Park  
Osburn Public Library  
Priest Lake Museum Association  
Regional History Department, Community  
Library Association  
South Bannock County Historical Center  
Special Collections and Archives, University of  
Idaho Library

### **Illinois**

Abraham Lincoln Presidential Library  
Adler Planetarium and Astronomy Museum  
Alsip-Merrionette Park Public Library  
American College of Surgeons Archives  
American Dental Association Library  
American Hospital Association Resource Center  
Anita Purves Nature Center  
Anthropology Museum, Northern Illinois University  
Art Institute of Chicago  
Beardstown Houston Memorial Library  
Blackberry Farms, Pioneer Village  
Burkett House/Wabash County Museum  
Butterworth Center and Deere-Wiman House  
Calumet City Public Library  
Canal and Region Historical Collection, Lewis  
University



Carthage Public Library District  
 Cary Area Public Library District  
 Catholic Theological Union Library  
 Center for Archaeological Investigations, Southern Illinois University  
 Center for Research Libraries  
 Central Illinois Landmarks Foundation  
 Chatsworth Township Library  
 Chicago and Northwestern Historical Society  
 Chicago Botanic Garden  
 Chicago Heights Free Public Library  
 Chicago Historical Society  
 Chicago Public Library  
 Chicago Zoological Park  
 Collinsville Historical Museum  
 Cook Memorial Public Library District  
 Cortland Community Library  
 David Davis Mansion State Historic Site  
 Depot Veterans Memorial and Coal Miner's Memorial  
 Dillon Home Museum  
 DuSable Museum of African American History  
 The Elderly Learning and Living Facility  
 Elmhurst Historical Museum  
 Evanston Historical Society  
 Fabyan Villa  
 Feehan Memorial Library, Mundelein Seminary  
 Flagg Township Historical Society and Museum  
 Fox River Grove Public Library District  
 Frankfort Area Historical Museum  
 Galena Public Library District  
 Galter Health Sciences Library  
 Geneseo Public Library District  
 Glen Ellyn Public Library  
 Glen Oak Zoo  
 Governor Duncan Mansion  
 Gregg House Museum  
 Harris Agricultural Museum  
 Havana Public Library District  
 Henry County Genealogical Society  
 Herbarium, Biological Sciences Department, Northern Illinois University  
 Herbarium, Crop Sciences Department, University of Illinois  
 Herbarium, Plant Biology Department, University of Illinois  
 Highland Historical Society  
 Hyde Park Historical Society  
 Illinois and Michigan Canal Museum  
 Illinois Natural History Survey  
 Illinois State Library  
 Illinois State Museum  
 Illinois State Museum Chicago Gallery  
 Illinois State Water Survey Library  
 Illinois Transportation Archaeological Research Program  
 Illinois Wesleyan University  
 Independent Media Center Urbana-Champaign  
 Jesuit-Krauss-McCormick Library, Lutheran School of Theology and McCormick Theology Seminary  
 John A. Logan College Museum  
 Johnson County Genealogical and Historical Society  
 Joliet Area Historical Museum  
 Kishwaukee Genealogists  
 Klehm Arboretum and Botanic Garden  
 Kline Creek Farm  
 Knox College Library  
 Lake County Discovery Museum  
 Lake Forest College Library  
 Lake Forest-Lake Bluff Historical Society  
 Lakes Region Historical Society  
 Laws of Nature Natural History Center  
 Lincoln Home National Historic Site  
 Lincoln Memorial Garden and Nature Center  
 Lincoln Park Zoological Garden  
 Little White School Museum  
 Main Street Eldorado  
 Mammal Collection, Southern Illinois University  
 Martin Township Public Library  
 McHenry Nunda Public Library District  
 Messenger Public Library of North Aurora  
 Milner Library, Illinois State University  
 Morris Area Public Library District  
 The Morton Arboretum  
 Mount Carroll Township Public Library  
 Mount Olive Public Library  
 Naper Settlement  
 National Archives and Records Administration, Great Lakes Region (Chicago)  
 Newberry Library  
 O'Fallon Historical Society, Inc.  
 Odell Public Library District  
 Oriental Institute Museum  
 Park Forest Public Library  
 Paul and Emily Douglas Library, Chicago State University

Pecatonica Historical Society  
Peoria County Genealogical Society  
Plainfield Public Library District  
Quincy Museum  
Quincy Public Library  
Rick Warren Memorial Public Library  
Ruby E. Dare Library, Greenville College  
Schiller Park Historical Society  
Southern Illinois University Carbondale Libraries  
Spertus Museum of Judaica  
Spring Valley Nature Center and Heritage Farm  
Squaw Grove Public Library District  
Sterling Public Library  
Stickney-Forest View Public Library District  
Theatre Historical Society of America  
Tilton Historical Society  
Ukrainian National Museum  
Universal Oil Products Library and Information Services  
University Museum, Southern Illinois University  
University of Illinois at Chicago Library  
University of Illinois at Springfield Archives  
University of Illinois at Urbana-Champaign Library  
Valley Public Library District  
Vasey Herbarium, Illinois State University  
Video Data Bank  
Washington Historical Society  
Western Illinois University Art Gallery  
Wheaton College Libraries  
White County Historical Society  
William Leonard Public Library District  
Willow Branch Township Library  
Zoological Collections, Illinois State University

## **Indiana**

Angel Mounds State Historic Site  
Archives of Traditional Music  
Arthur and Kriebel Herbaria, Purdue University  
Artlink, Inc.  
Auburn Cord Duesenberg Museum  
B.F. Hamilton Library  
Bartholomew County Public Library  
Brown County Historical Society  
Centerville and Center Township Public Library  
Children's Museum of Indianapolis  
Conner Prairie  
Dearborn County Historical Society  
Earlham College Libraries

Eiteljorg Museum of American Indians and Western Art  
Franklin Township Historical Society  
Friesner Herbarium, Butler University  
Gas City Historical Society  
Gibson County Historical Society  
Girls Incorporated  
Glenn A. Black Laboratory of Archaeology  
Greene-Nieuwland Herbarium, University of Notre Dame  
Hannah Lindahl Children's Museum  
Herbarium, Biology Department, Indiana University Southeast  
Hillforest Historical Foundation, Inc.  
Hobart Historical Society Inc.  
Hussey-Mayfield Memorial Public Library  
Imagination Station  
Indiana Historical Society  
Indiana State Archives  
Indiana State Library  
Indiana State Museum  
Indiana University Art Museum  
Indiana University Bloomington Libraries  
Indiana University-Purdue University Indianapolis Libraries  
Indiana Veteran's Home Lawrie Library  
Indianapolis Museum of Art  
Indianapolis-Marion County Public Library  
International Circus Hall of Fame  
Jeffersonville Township Public Library  
Kosciusko County Historical Society Inc.  
Lake County Historical Society and Museum  
Lincoln Heritage Public Library  
Marshall County Historical Society Inc.  
Morgan Library, Grace College  
North Judson-Wayne Township Public Library  
North Manchester Center for History  
Orleans Town and Township Public Library  
President Benjamin Harrison Home  
Randolph County Historical Society  
Salem Public Library  
Scotland Historical Society Inc  
Shelbyville-Shelby County Public Library  
Speedway Public Library  
Spring Mill State Park Pioneer Village  
University of Indianapolis Libraries  
Wabash College Archives  
Wakarusa-Olive and Harrison Township Public Library

Wesselman Woods Nature Preserve  
 West Lebanon-Pike Township Public Library  
 William H. Harrison Mansion  
 William Hammond Mathers Museum  
 Wylie House Museum  
 Yorktown-Mt. Pleasant Township Community  
 Library

**Iowa**

Ada Hayden Herbarium  
 Albert City Historical Association  
 Amana Heritage Society  
 Anamosa Public Library  
 Armstrong Public Library  
 Ashton Public Library  
 Audubon County Historical Society  
 Beaman Community Memorial Library  
 Blanden Memorial Art Museum  
 Clearfield Public Library  
 Coe College Library  
 Correctionville Museum  
 Council Bluffs Public Library  
 Des Moines Art Center  
 Des Moines Public Library  
 Dexter Historical Museum  
 Dordt College Library  
 Dubuque Arboretum and Botanical Gardens  
 Dubuque County Library  
 Dubuque Museum of Art  
 Eagle Grove Memorial Library  
 Elgin Public Library  
 Emmet County Historical Society  
 Fayette County Historical Center  
 Figge Art Museum  
 Flynn Mansion at Living History Farms  
 Forest City Public Library  
 Forest Park Museum  
 Geisler Library, Central College  
 Grand Lodge of Iowa Masonic Library  
 Grand View College Library  
 Grant Herbarium, Biology Department, Univer-  
 sity of Northern Iowa  
 Herbarium, Biology Department, Wartburg College  
 Herbert Hoover Presidential Library and Museum  
 Historical Society of Marshall County  
 Historical Society of Pottawattamie County  
 Iowa Aviation Museum  
 Iowa Wesleyan College Library  
 Jasper County Historical Museum

Johnson County Historical Society  
 Johnston Public Library  
 Kellogg Historical Society  
 Lake Park Public Library  
 Liberty Hall Historic Center  
 Living History Farms  
 Luther College Anthropology Laboratory  
 Luther College Geology Collection  
 Monona County Historical Complex  
 Norway Public Library  
 Office of the State Archaeologist, University of  
 Iowa  
 Ottumwa Public Library  
 Parker Historical Museum of Clay County  
 Prairie Trails Museum of Wayne County Histori-  
 cal Society  
 Putnam Museum of History and Natural Science  
 Rod Library, University of Northern Iowa Library  
 State Historical Society of Iowa  
 State Library of Iowa  
 Steamboat Bertrand Collection  
 Strawberry Point Public Library  
 Tabor Public Library  
 Terrace Hill Historic Site and Governor's Mansion  
 Tipton Public Library  
 Union Pacific Railroad Museum  
 University of Iowa Libraries  
 University of Iowa Paleontology Repository  
 University of Northern Iowa Gallery of Art  
 Ushers Ferry Historic Village  
 Vander Veer Botanical Park  
 Vesterheim Norwegian-American Museum  
 Vinton Public Library

**Kansas**

Abilene Public Library  
 Boot Hill Museum  
 Burnley Memorial Library  
 Crawford County Historical Museum  
 Dickinson County Heritage Center  
 Dwight D. Eisenhower Library and Museum  
 Dyck Arboretum of the Plains, Hesston College  
 Elam Bartholomew Herbarium, Fort Hays State  
 University  
 Ellsworth County Historical Society  
 Ford County Historical Society/Mueller-Schmidt  
 House Museum  
 Fort Hays State Historic Site  
 Grant County Library

Greenwood County Historical Society  
Herbarium, Biology Department, Washburn University  
Herbarium, Kansas State University  
Historic Preservation Association of Bourbon County  
Jackson County Historical Society  
Jewell County Historical Museum  
Johnson County Library  
Kansas Department of Transportation Library  
Kansas Museum of History  
Kansas State Library  
Kansas State University Libraries  
Lawrence Public Library  
Library and Archives Division, Kansas State Historical Society  
Lowell D. Holmes Museum of Anthropology  
McPherson County Old Mill Museum  
Mid-America Nazarene University Library  
Natural History Museum and Biodiversity Research Center  
Old Depot Museum  
Ottawa Library  
Pittsburg Public Library  
Prairie Museum of Art and History  
Pratt Education Center and Aquarium  
Republic County Historical Society Museum  
Richmond Public Library  
Riley County Kansas Genealogical Society Library  
Rooks County Historical Society and Frank Walker Museum  
Russell Public Library  
Schmidt Museum of Natural History/ Herbarium, Emporia State University  
Spencer Museum of Art  
Stafford County Historical Society  
Sternberg Museum of Natural History  
Theodore M. Sperry Herbarium, Pittsburg State University  
U.S. Army, Combined Arms Research Library  
University of Kansas Libraries  
Wakefield Museum Association  
Watkins Community Museum of History  
Wichita Art Museum  
Wichita State University Libraries  
Wyandotte County Museum

## **Kentucky**

Allen County Historical and Genealogical Society  
American Saddle Horse Museum Association  
Augusta Dils York House  
Bernheim Arboretum and Research Forest  
Bluegrass Railway Museum  
Bobby Davis Museum and Park, Inc.  
Boyle County Public Library  
Campbell County Historical/Genealogical Society  
Eastern Kentucky University Libraries  
Grayson County Public Library  
Herbarium, Biological Sciences Department, Eastern Kentucky University  
Highlands Museum and Discovery Center  
Hutchins Library, Berea College  
Kentucky Department of Parks  
Kentucky Historical Society  
Kentucky Library and Museum  
Kentucky Room, Lexington Public Library  
Knott County Public Library  
Larue County Historical Society  
Lewis County Historical Society  
Liberty Hall Historic Site  
Locust Grove  
Louisville Free Public Library  
Louisville Genealogical Society  
Louisville Zoological Garden  
McCreary County Public Library District  
Mount Saint Joseph Museum  
Northern Kentucky Talking Book Library  
Northern Kentucky University Libraries  
Northpoint Training Center Residents' Library  
Program in Archaeology Laboratory, University of Louisville  
Riverside, The Farnsley-Moremen Landing  
Speed Art Museum  
Union College Library  
University of Kentucky Libraries  
University of Louisville Libraries  
Western Kentucky University Anthropology Laboratory

## **Louisiana**

Audubon Nature Institute  
Audubon Louisiana Nature Center  
Beauregard-Keyes House  
Diocese of Lafayette, Archives  
Fort Polk Military Museum

Herbarium, Department of Ecology and Evolutionary Biology, Tulane University  
 Historic New Orleans Collection  
 Homosexual Information Center Library  
 Iberville Parish Library  
 Jean Lafitte National Historic Park and Preserve  
 La Maison Duchamp  
 Louisiana Department of Environmental Quality Compliance Assistance Library  
 Louisiana Division of Archaeology  
 Louisiana Purchase Garden and Zoo  
 Louisiana State Arboretum  
 Louisiana State Archives  
 Louisiana State University Libraries  
 Middle American Research Institute, Tulane University  
 New Orleans Museum of Art  
 Northwestern State University of Louisiana Libraries  
 R. W. Norton Art Gallery  
 Southern Forest Products Association Library  
 Southern Forest Range Program Herbarium  
 State Library of Louisiana  
 Tulane University Libraries  
 Tulane University Museum of Natural History  
 Walter B. Jacobs Memorial Nature Park  
 West Baton Rouge Museum  
 Zoological Collections, Southeastern Louisiana University

**Maine**

Abbe Museum  
 Abbot Historical Society  
 Alexander-Crawford Historical Society  
 Art Gallery, University of New England  
 Bagaduce Music Lending Library  
 Bangor Public Library  
 Belfast Free Library  
 Belfast Historical Society and Museum  
 Bowdoin College Library  
 Bowdoin College Museum of Art  
 Bustins Island Historical Society  
 Chewonki Foundation  
 Colby College Libraries  
 Colby College Museum of Art  
 Denmark Public Library  
 Episcopal Diocese of Maine Archives  
 Fairfield Historical Society  
 Farnsworth Art Museum and Wyeth Center

Friends of Southport Historical Society  
 Herbarium, Department of Natural and Behavioral Sciences, University of Maine  
 Hubbard Free Library  
 Island Falls Historical Society  
 Katahdin Public Library  
 Long Island Historical Society  
 Lubec Historical Society  
 Maine Folklife Center  
 Maine Historical Society  
 Maine State Archives  
 Maine State Library  
 Maine State Museum  
 Milbridge Historical Society  
 Monhegan Museum  
 Moosehead Historical Museum  
 Museum of African Culture  
 Naples Historical Society  
 Nickels-Sortwell House  
 Northeast Historic Film  
 Pejepscot Historical Society  
 Penobscot Nation Museum  
 Phillips Historical Society  
 Presque Isle Historical Society  
 Rumford Historical Society  
 Sagadahoc History and Genealogy  
 South Portland Public Library  
 Stanley Museum, Inc.  
 Thompson Free Library  
 Thuya Gardens  
 United Society of Shakers Library and Museum  
 University of Maine at Presque Isle Library  
 University of Maine Library  
 Waterville Historical Society  
 Woodland Historical Society

**Maryland**

Adkins Arboretum  
 Allegany County Historical Society  
 B&O Railroad Museum  
 The Baltimore Museum of Art  
 Beneficial-Hodson Library, Hood College  
 Berlin Heritage Foundation  
 Carroll County Farm Museum  
 City of Bowie Museums  
 College Park Airpark Museum  
 Compton School Museum  
 Cylburn Arboretum  
 Dorchester County Historical Society

Friends of Jerusalem Mill  
Frostburg State University Library  
Germantown Historical Society  
Hancock Museum  
Historic St. Mary's City  
Horn Point Laboratory Library, University of Maryland  
Jewish Museum of Maryland  
Johns Hopkins University Libraries  
Langsdale Library, University of Baltimore  
Mammal Collection, Frostburg State University  
Maryland Archeological Conservation Laboratory/Jefferson Patterson Park and Museum  
Maryland Historical Society  
Maryland State Archives  
Montgomery County Public Libraries  
Morgan State University Libraries  
Mount Clare Museum House  
Nabb Research Center for Delmarva History and Culture  
National Capital Region, Museum Resource Center  
National Cryptologic Museum  
National Library of Medicine  
National Oceanographic and Atmospheric Administration Central Library  
Norton-Brown Herbarium, University of Maryland  
Point Lookout Civil War Museum  
Prince George's Community College Library  
Saint Mary's College of Maryland Library  
Thurgood Marshall Library, Bowie State University  
U.S. National Fungus Collections  
U.S. National Seed Herbarium  
University of Maryland Libraries  
Walters Art Museum  
Washington County Museum of Fine Arts  
Washington County Rural Heritage Museum  
Westside Historical Society

### **Massachusetts**

Abington Public Library  
Adams National Historical Park  
Addison Gallery of American Art  
Alden House Historic Site  
American Antiquarian Society  
Amherst Historical Society/Strong House Museum  
Archives and Special Collections, Mount Holyoke College Library

Art Complex Museum  
Bancroft Memorial Library  
Bay State Historical League  
Beauport, Sleeper-McCann House, Historic New England  
Belchertown Historical Association  
Berkshire Museum  
Boston Athenaeum  
Boston College Libraries  
Boston Public Library  
Botanic Garden of Smith College  
Botanical Museum and Herbaria, Harvard University  
Buttonwood Park Zoo  
Buttonwoods Museum  
Cambridge Historical Commission  
Cape Cod National Seashore  
Cardinal Cushing Library, Emmanuel College  
Chester C. Corbin Public Library  
Chesterwood  
Chicopee Public Library  
Codman House, Historic New England  
Collections and Conservation Center, Historic New England  
Danvers Archival Center  
Dighton Public Library  
Eastham Public Library  
Frederick Law Olmstead National Historic Site  
George Peabody House Museum  
The Gibson Society, Inc.  
Gordon Library  
Gordon-Conwell Theological Seminary Library  
Gore Place Society, Inc.  
Hampshire College Library  
Harvard Historical Society  
Harvard University Art Museums  
Harvard University Library  
Harvard University Mineralogical and Geological Museum  
Harwich Historical Society  
Herbarium, Biology Department, University of Massachusetts  
Heritage Museums and Gardens  
Hingham Historical Society  
Isabella Stewart Gardner Museum  
John F. Kennedy Library and Museum  
Josiah Quincy House, Historic New England  
Kingston Public Library  
Library and Archives, Historic New England

Longfellow National Historic Site  
 Lowell National Historical Park  
 Marine Biological Laboratory and Woods Hole  
     Oceanographic Institution Library  
 Martha's Vineyard Historical Society  
 The Mary Baker Eddy Library for the Betterment  
     of Humanity  
 Massachusetts Archives  
 Massachusetts Horticultural Society  
 Massachusetts Institute of Technology Libraries  
 Massachusetts Museum of Contemporary Art  
 Massachusetts Trial Court Worcester Law Library  
 Mattapoisett Historical Society  
 Milford Town Library  
 MIT List Visual Arts Center  
 MIT Museum  
 Mount Holyoke College Art Museum  
 Mount Holyoke College Botanic Garden  
 Museum of Afro-American History  
 Museum of Comparative Zoology  
 Museum of Fine Arts  
 Museum of Fine Arts, Boston  
 National Archives and Records Administration,  
     Northeast Region (Boston)  
 Needham Historical Society  
 Newton History Museum  
 The Norman Rockwell Museum at Stockbridge  
 North Andover Historical Society  
 North Shore Community College Library  
 Old South Meeting House  
 Old Sturbridge Village  
 Otis House Museum  
 Peabody Institute Library Archives  
 Peabody Museum of Archaeology and Ethnology  
 Pembroke Public Library  
 Plimoth Plantation, Inc.  
 Pocumtuck Valley Memorial Association  
 Polly Hill Arboretum  
 Project SAVE Armenian Photograph Archives  
 Rehoboth Antiquarian Society  
 Reuben Hoar Library  
 Richards Memorial Library  
 Richmond Historical Society  
 Rose Art Museum  
 Rutland Historical Society  
 Sandy Bay Historical Society and Museum, Inc.  
 School of Theology Library, Boston University  
 Smith College Libraries  
 Smith College Museum of Art

Somerville Hospital Library  
 Springfield Armory National Historic Site  
 Springfield Science Museum  
 State Library of Massachusetts  
 Stephen Phillips Trust House  
 Sterling and Francine Clark Art Institute  
 Stonehill Industrial History Center  
 Sturgis Library  
 Swampfield Historical Society  
 University of Massachusetts at Amherst Libraries  
 Wayland Historical Society  
 Willard House and Clock Museum  
 William Brewster Nickerson Memorial Room,  
     Cape Cod Community College  
 Williams College Libraries  
 Williams College Museum of Art  
 Winchester Public Library  
 Worcester Art Museum

## **Michigan**

A. E. Seaman Mineral Museum  
 Ada Historical Society  
 Albion College Library  
 Arenac County Historical Society  
 Bay County Historical Society  
 Bentley Historical Library  
 Bloomfield Township Public Library  
 Brandon Township Public Library  
 Bridgeport Public Library  
 Buchanan District Library  
 Burton Historical Collections at the Main Branch,  
     Detroit Public Library  
 Center for Adventist Research  
 Central Michigan University Libraries  
 Clinton-Macomb Public Library  
 Cranbrook Institute of Science  
 Department of Biology, Hope College  
 Department of Geology Collections, Wayne State  
     University  
 Detroit Garden Center, Inc. Library  
 Detroit Historical Museum  
 The Detroit Institute of Arts  
 Edwardsburg Museum Group, Inc.  
 Ferris State University Library  
 Finnish-American Historical Archives  
 Flat River Community Library  
 Flint Institute of Arts  
 Gerald R. Ford Library  
 Gerald R. Ford Museum

Governor Warner Museum  
Grand Rapids Public Library  
Grand Traverse Lighthouse Museum  
Heddon Museum  
The Henry Ford  
Herbarium, Biology Department, Alma College  
Herbarium, Biology Department, Eastern Michigan University  
Herbarium, Biology Department, University of Michigan-Flint  
Hidden Lake Gardens  
Holland Museum  
Indian River Area Library  
Institute for Fisheries Research Division Library  
Ishpeming Carnegie Public Library  
Jesse Besser Museum  
John Ball Zoological Society  
Kalamazoo Valley Museum  
Kettering University Archives  
Leila Arboretum Society  
Library of Michigan  
Little Traverse Historical Society, Inc.  
Marialyce Canonie Great Lakes Research Library  
Marquette County Historical Museum  
Mason County Historical Society/ Historic White Pine Village  
Michigan Historical Center  
Michigan State University Herbarium  
Michigan State University Libraries  
Michigan State University Museum  
Michigan Technological University Libraries  
Milford Historical Society  
Missaukee District Library  
Monroe County Historical Museum  
Montague Museum  
Muskegon Museum of Art  
Newaygo Carnegie Library  
Northern Michigan University Library  
Pictured Rocks National Lakeshore  
Port Austin Area Historical Society  
Presque Isle County Historical Society  
Raven Hill Discovery Center  
Rochester College Library  
Saint Joseph Public Library  
Sanilac District Library  
Saugatuck-Douglas District Library  
Seven Ponds Nature Center  
Sodus Township Library  
South Lyon Area Historical Society

Southeast Michigan Council of Governments Library  
Spring Lake District Library  
Steiner Museum  
Synergy Medical Educational Alliance  
University of Michigan Herbarium  
University of Michigan Museum of Anthropology  
University of Michigan Museum of Art  
University of Michigan University Library  
Van Wylen Library, Hope College  
W. E. Upjohn Institute for Employment Research  
Western Michigan University Libraries  
White Lake Township Library

### **Minnesota**

Anoka County Historical Society  
Anoka County Law Library  
The Bakken  
Beltrami County Historical Society  
Beth-el Synagogue Library  
Bloom Library, Mount Zion Temple  
Carpenter St. Croix Valley Nature Center  
Chatfield Brass Band, Music Lending Library  
Chippewa County Historical Society  
Cloquet Public Library  
Cokato Museum  
Eloise Butler Wildflower and Bird Sanctuary  
Fire-EMS-Safety Center Library, Minnesota State Colleges and Universities  
Flaten Art Museum  
Freeborn County Historical Society  
Goodhue County Historical Society  
Great River Regional Library  
Herbarium, Biology Department, University of Minnesota  
Hibbing Historical Society  
Hill Museum and Manuscript Library  
Insect Collection, University of Minnesota  
International Falls Public Library  
Itasca County Historical Society  
Macalester College Libraries  
Marshall County Historical Society  
Martin Luther College Library  
Mille Lacs Community Library  
Mille Lacs Indian Museum and Trading Post  
The Minneapolis Institute of Arts  
Minneapolis Public Library  
Minnesota Air Guard Museum  
Minnesota Historical Society



Minnesota Library for the Blind and Physically Handicapped  
 Minnesota Orchestra Music Library  
 Olmsted County Historical Society  
 Owatonna Public Library  
 Pennington County Historical Society  
 Pine County Historical Society  
 Pope County Historical Society  
 Rockford Area Historical Society  
 Roseau County Historical Museum and Interpretive Center  
 Sacred Heart Area Historical Society  
 Saint Paul Public Library  
 Science Museum of Minnesota  
 Scott County Historical Society  
 Sherburne County Historical Society  
 Sinclair Lewis Museum and Interpretive Center  
 Swift County Historical Society  
 Tamarack Nature Center  
 University of Minnesota Libraries  
 University of St. Thomas Art History Collection  
 Wadena County Historical Society and Museum  
 Washington County Historic Courthouse  
 Westwood Hills Nature Center  
 Winona County Historical Society

**Mississippi**

Cobb Institute of Archaeology  
 Division of Library and Information Resources, Jackson State University Libraries  
 Herbarium, Biological Sciences Department, Mississippi State University  
 Herbarium of the Gulf Coast Research Laboratory  
 Lauren Rogers Museum of Art  
 Mendenhall Public Library  
 Meridian Museum of Art  
 Mississippi Library Commission  
 Mississippi River Commission History Center  
 Mississippi State Department of Archives and History  
 Northeast Mississippi Museum Association  
 Noxubee County Library System  
 Planter's Hall  
 Pullen Herbarium, Biology Department, University of Mississippi  
 Rowland Medical Library, University of Mississippi  
 University of Mississippi Libraries

**Missouri**

Barton County Historical Society  
 Bootheel Youth Museum  
 Center for Archaeological Research, Southwest Missouri State University  
 Christian County Library  
 Clarksville Museum  
 Community of Christ  
 Dickerson Park Zoo  
 Douglas County Public Library  
 Episcopal Diocese of Missouri Archives  
 Fort Osage  
 Gentry County Library  
 George A. Spiva Library  
 Grandview Historical Society Depot Museum  
 Harry S. Truman Library and Museum  
 Henry County Museum and Cultural Arts Center  
 Herbarium, Biology Department, Southeast Missouri State University  
 Herbarium, Missouri Department of Natural Resources  
 Hugh Stephens Library, Stephens College  
 Hunter-Dawson State Historic Site  
 Inman E. Page Library  
 Kamphoefner House  
 Kirkwood Historical Society  
 Lakeside Nature Center  
 Linda Hall Library of Science, Engineering and Technology  
 Little Dixie Regional Libraries  
 McDonald County Library  
 Midwestern Baptist Theological Seminary Library  
 Missouri Botanical Garden  
 Missouri Historical Society  
 Missouri State Archives  
 Missouri State Library  
 Missouri State Museum  
 Museum of Art and Archaeology, University of Missouri-Columbia  
 National Personnel Records Center, National Archives and Records Administration  
 Nelson-Atkins Museum of Art  
 New Santa Fe Historical Society  
 Nodaway County Historical Society  
 Oakland House Museum  
 Ozarks Regional Herbarium, Southwest Missouri State University  
 Ralph Foster Museum

Ray County Historical Society  
Saint Louis County Library  
Saint Louis Public Library  
Saint Louis Science Center  
Saint Louis University Libraries  
Scott Joplin House State Historic Site  
St. Charles County Historical Society  
State Historical Society of Missouri  
University of Missouri Botanic Garden  
University of Missouri Museum of Anthropology  
University of Missouri-Columbia Libraries  
Washington University Bernard Becker Medical Library  
Washington University Libraries  
Western Historical Manuscript Collection, University of Missouri-Columbia  
Wild Canid Survival and Research Center  
World Aquarium

### **Montana**

Archie Bray Foundation for the Ceramic Arts  
Bozeman Public Library  
Butte-Silver Bow Public Archives  
Fly Fishing Discovery Center  
Glacier National Park  
Headwaters Heritage Museum  
Hockaday Museum of Art  
K. Ross Toole Archives, University of Montana  
Lambert Historical Society  
Mai Wah Society, Inc.  
Montana Historical Society  
Montana Museum of Art and Culture  
Montana State Library  
Montana State University Libraries  
Museum of the Rockies  
O'Fallon Historical Museum  
Rocky Mountain Laboratories Library  
Upper Musselshell Historical Society  
Wildlife Laboratory, Montana State University  
Yellowstone Art Museum

### **Nebraska**

Arbor Lodge State Historical Park  
Ashfall Fossil Beds State Historical Park  
Benne Memorial Museum/Jesse C. Bickle House  
Brown County Historical Society  
Buffalo Bill Ranch State Historical Park  
Dawson County Historical Society  
Edgerton Explorit Center

Fairbury City Museum  
G. W. Frank House  
Garfield County Historical Society  
Gilman Park Arboretum  
Gothenburg Historical Society  
Hall County Historical Society  
Harold W. Manter Laboratory of Parasitology, University of Nebraska-Lincoln  
Hitchcock County Historical Society  
Holt County Historical Society  
Hooker County Library  
House of Yesteryear  
International Quilt Study Center  
Kilgore Memorial Library  
Mari Sandoz High Plains Heritage Center  
McPherson County Historical Society  
Midwest Archeological Center  
Nebraska City Historical Society  
Nebraska Health Care Association Library  
Nebraska Library Commission  
Nebraska State Historical Society  
Omaha Public Library  
Paxton Public Library  
Pierce Historical Society  
Pioneers Park Nature Center  
Potter Museum  
Raymond A. Whitwer Tilden Public Library  
Rock County Historical Society  
Saunders County Historical Complex  
Sheldon Memorial Art Gallery and Sculpture Garden  
Shelton Township Library  
Sidney Public Library  
Union College Library  
University of Nebraska at Omaha University Library  
University of Nebraska-Lincoln Libraries  
University Place Art Center  
Valley County Historical Society  
Verdigre Heritage Museum  
Washington County Historical Association  
Willa Cather Pioneer Memorial and Educational Foundation  
Wood River Valley Historical Society

### **Nevada**

Archaeological Collections, University of Nevada, Las Vegas  
Douglas County Historical Society

Fourth Ward School Museum  
 Herbarium, Biological Sciences Department, University of Nevada  
 Herbarium, University of Nevada, Reno  
 Las Vegas-Clark County Library District  
 Liberace Museum  
 Lost City Museum  
 Nevada Historical Society  
 Nevada Museum of Art  
 Nevada State Library and Archives  
 Nevada State Museum and Historical Society  
 Northeastern Nevada Museum  
 Sparks Heritage Foundation and Museum  
 Special Collections and Archives Department, University of Nevada-Reno Libraries  
 Spring Mountain Ranch State Park  
 University of Nevada, Las Vegas Libraries  
 Virgin Valley Heritage Museum

### **New Hampshire**

The Art Gallery, University of New Hampshire  
 Bedford Historical Society  
 Canterbury Shaker Village  
 Church Media Center  
 Currier Museum of Art  
 Derry Public Library  
 Dunbar Free Library  
 Enfield Free Public Library  
 Gafney Library Inc.  
 Hall Memorial Library  
 Hampstead Public Library  
 Hampton Historical Society  
 Herbarium, Biology Department, Keene State College  
 Historical Society of Cheshire County  
 Hood Museum of Art  
 Horatio Colony House Museum and Nature Preserve  
 Jackson Public Library  
 Morrison House Museum  
 New Hampshire Archeological Society  
 New Hampshire Division of Archives and Records Management  
 New Hampshire Historical Society  
 New Hampshire State Library  
 Philip Read Memorial Library  
 Portsmouth Naval Shipyard Library, U.S. Navy  
 Saint-Gaudens National Historic Site  
 Sanbornton Public Library  
 Seacoast Science Center

Silsby Free Public Library  
 Strawberry Banke Museum  
 University Museum, University of New Hampshire  
 Wadleigh Memorial Library  
 Webster Memorial Library  
 Whipple House Museum/Ashland Historical Society

### **New Jersey**

Allaire Village, Inc.  
 Bernardsville Public Library  
 Branchburg Historical Society  
 Burlington County Library  
 Carteret Public Library  
 Cedar Grove Free Public Library  
 Collingswood Free Public Library  
 Delaware River Basin Commission Library  
 Department of Ecology, Evolution and Natural Resources, Rutgers University  
 Dixon Homestead Library  
 Edgewater Free Public Library  
 Edison National Historic Site  
 Essex County Law Library  
 Gloucester City Library  
 Hancock House State Historic Site  
 Historical Society of Ocean Grove  
 Historical Society of Princeton  
 Hopewell Public Library  
 Institute of Electrical and Electronics Engineers History Center  
 Irvington Public Library  
 Long Branch Free Public Library  
 Madison Township Historical Society  
 Metuchen Public Library  
 Monmouth County Archives  
 Monroe Township Public Library  
 Mount Olive Public Library  
 New Jersey Historical Society  
 New Jersey Room, Fairleigh Dickinson University Library  
 New Jersey Room, Jersey City Public Library  
 New Jersey State Archives  
 New Jersey State Library  
 New Jersey State Museum  
 The Newark Museum  
 Passaic County Community College Art Galleries  
 Paterson Free Public Library  
 Poricy Park  
 Ramsey Free Public Library

Rutgers University Libraries  
Sea Isle City Historical Museum  
Sister Mary Grace Burns Arboretum  
Summit Historical Society  
Talbot Library, Rider University  
Tinton Falls Public Library  
Yankee Air Force/Yankee Air Museum Northeast  
Division

### **New Mexico**

Anderson Museum of Contemporary Art  
Anthropology Laboratory, New Mexico Highlands  
University  
Bolack Museum of Fish and Wildlife  
Bureau of Geology and Mineral Resources  
Carlsbad Museum and Art Center  
Chaco Cultural National Historical Park  
Espanola Public Library  
Georgia O’Keeffe Museum  
Hubbard Museum of the American West  
Las Cruces Natural History Museum  
Los Alamos County Historical Museum  
Maxwell Museum of Anthropology  
Millicent Rogers Museum of Northern New Mexico  
Museum of New Mexico  
Museum of Southwestern Biology  
New Mexico Farm and Ranch Heritage Museum  
New Mexico Museum of Natural History  
New Mexico State Library  
New Mexico State Records Center and Archives  
New Mexico Supreme Court Law Library  
Randall Davey Audubon Center  
Range Science Herbarium, New Mexico State  
University  
Roswell Museum and Art Center Library  
San Juan County Archaeological Research Center  
at Salmon Ruins  
Special Collections Library, Albuquerque-  
Bernalillo County Library System  
Thomas Branigan Memorial Library  
Tinkertown Museum  
University of New Mexico University Libraries  
Vietnam Veterans National Memorial

### **New York**

Agricultural Research Service Collection of Ento-  
mopathogenic Fungal Cultures, U.S. Depart-  
ment of Agriculture  
Alley Pond Environmental Center

American Bible Society Library  
American Folk Art Museum  
American Museum of Natural History  
The American Numismatic Society  
Argyle Free Library  
Baker-Cederberg Museum and Archives  
Bayard Cutting Arboretum  
Bayside Historical Society  
Blount Library Inc.  
The Branch Libraries, The New York Public  
Library  
Brooklyn Botanic Garden  
Brooklyn Historical Society  
Brooklyn Museum  
C. V. Starr East Asian Library  
Canajoharie Library and Art Gallery  
Canastota Canal Town Corporation  
Cayuga Museum of History and Art  
The Center for Jewish History  
Centers for Nature Education, Inc.  
Chautauqua County Historical Society  
Chenango County Historical Society  
Columbia County Historical Society  
Columbia University Libraries  
Conrad N. Hilton Library, Culinary Institute of  
America  
Cooper-Hewitt, National Design Museum, Smith-  
sonian Institution  
Cornell University Insect Collection  
Cornell University Library  
Cornell University Museum of Vertebrates  
Cradle of Aviation Museum  
Crosby Public Library  
Crouse Hospital Library  
Crown Point State Historic Site  
Cutler Botanic Gardens  
Department of Biological Sciences, State Univer-  
sity of New York  
Discovery Center of Science and Technology  
Dobbs Ferry Public Library  
Dowd Fine Arts Gallery, State University of New  
York College at Cortland  
Educational Resources Center, Clarkson University  
Experimental Television Center  
The Explorers Club Library and Archives  
Fort Plain Free Library  
Fort Plain Museum  
The Frances Lehman Loeb Art Center, Vassar  
College

Franklin D. Roosevelt Presidential Library and Museum	Mayfield Historical Society
Franklin Furnace Archive	Memorial Art Gallery
Frick Collection	Metropolitan Museum of Art
Gannett-Tripp Library, Elmira College	Middleville Free Library
George Eastman House International Museum of Photography and Film	Midmarch Arts Press, Women Artists Archives
Godwin-Ternbach Museum	Mooers Free Library
Graycliff	Morris Raphael Cohen Library, City College of the City University of New York
Greece Historical Society	Morris-Jumel Mansion
Greene County Historical Society	Museum at the Fashion Institute of Technology
Hall of Fame for Great Americans	Museum of Arts and Design
Halsey Thomas House and Southampton Historical Museum	Museum of disABILITY History
The Handweaving Museum and Arts Center	Museum of Jewish Heritage—A Living Memorial to the Holocaust
Heckscher Museum of Art	Museum of Modern Art
Hepburn Library of Lisbon	Museum of the City of New York
Herbarium, Monroe County Parks Department	Nanticoke Valley Historical Society
Herbarium, Planting Fields Arboretum State Historic Park	Naples Library
Herbert F. Johnson Museum of Art	National Archives and Records Administration, Northeast Region (New York)
Herkimer County Historical Society	National Baseball Hall of Fame and Museum
Herkimer Home State Historic Site	National Bottle Museum
Historical Society of Newburgh Bay and the Highlands	New Castle Historical Society
Hofstra University Special Collections	New City Free Library
Holy Trinity Orthodox Seminary and Monastery Library	New Museum of Contemporary Art
Home Sweet Home Museum	New York Academy of Medicine Library
Hornby Museum	New York Aquarium
International Center of Photography	The New York Botanical Garden
International Trademark Association Library	New York City Municipal Archives
Ischua Valley Historical Society	New York Historical Society
Ithaca College Library	New York Museum of Transportation
Jacques Marchais Museum of Tibetan Art	The New York Public Library, The Research Libraries
Jewish Museum	New York School of Interior Design Library
Johnson Hall State Historic Site	New York State Archives
Johnstown Public Library	New York State Library
The Landmark Society of Western New York	New York State Museum
Lefferts Historic House	New York University Libraries
Leo Baeck Institute	North Collins Historical Society
Lesbian Herstory Archives	Ogdensburg Public Library
The Lewiston Museum	Olana State Historic Site
Lewiston Public Library	Old Fort Niagara Association
Long Beach Public Library	Ossining Public Library
Lorenzo State Historic Site	Palmyra Historical Museum
Mahopac Library	Parishville Museum
Marcella Sembrich Opera Museum	The Parrish Art Museum
Martin House Restoration Corporation	Pat Parker-Vito Russo Center Library
	Pfeiffer Nature Center and Foundation
	Pierpont Morgan Library

Queen Sofia Spanish Institute, Inc.  
Queens County Farm Museum  
Randolph Free Library  
Rare Books and Special Collections Library, University of Rochester Libraries  
Raynham Hall Museum  
Rhizome.org  
Rice Creek Field Station, State University of New York College at Oswego  
Rochester Civic Garden Center  
Rochester Museum and Science Center  
Rockefeller Archives Center  
Roeliff Jansen Historical Society  
Rome Historical Society  
Roosevelt-Vanderbilt National Historic Sites  
Rose Museum at Carnegie Hall  
Sackets Harbor Battlefield State Historic Site  
Sagamore Hill National Historic Site  
Saint John Fisher College Lavery Library  
Saint Mark's Library  
Salamanca Public Library  
Senate House State Historic Site  
Seneca Falls Historical Society  
Seneca Park Zoo  
Seward House  
Shaker Museum and Library  
Sidney Historical Association  
Six Nations Indian Museum  
Skidmore College Libraries  
Solomon R. Guggenheim Museum  
Somers Historical Society  
Staatsburgh State Historic Site  
Staten Island Historical Society  
Sterling Historical Society  
Strong Museum  
Town of Crawford Free Library  
Town of Esopus Public Library  
Town of Gainesville Public Library  
Trolley Museum of New York  
Tyler Art Gallery, State University of New York at Oswego  
United States Military Academy Library  
University Art Museum, State University of New York at Albany  
University at Albany Libraries, State University of New York  
University at Buffalo-SUNY Libraries, State University of New York  
Utica Public Library

Utica Zoo  
Wallace Library, Rochester Institute of Technology  
Walworth-Seely Public Library  
Ward O'Hara Agricultural Museum of Cayuga County  
Washington's Headquarters State Historic Site  
Waterloo Library and Historical Society  
Waterman Conservation Education Center  
Wayne County Historical Society  
West Winfield Library  
Whaling Museum Society  
William Pryor Letchworth Museum  
The Yager Museum

### **North Carolina**

Ackland Art Museum  
Appalachian Regional Library  
Archeology Laboratories, Wake Forest University  
Asheville Art Museum  
Asheville-Buncombe Library System  
Battleship North Carolina  
Beaufort Historical Association, Inc.  
Caldwell County Public Library  
Cape Fear Museum  
Department of Entomology, North Carolina State University  
Department of Zoology, North Carolina State University  
Dr. Josephus W. Hall House  
Duke University Libraries  
Forsyth County Public Library  
Fort Macon State Park  
Greensboro Historical Museum  
Harnett County Public Library  
Herbarium, Biology Department, Duke University  
Herbarium, Biology Department, University of North Carolina  
Herbarium, Botany Department, North Carolina State University  
Hickory Museum of Art, Inc.  
Hickory Public Library  
Highlands Nature Center  
Horizons Unlimited  
House in the Horseshoe State Historic Site  
Hunter Library, Western Carolina University  
James Addison Jones Library/Brock Museum  
James H. Carson Library  
Mint Museum of Art  
Moravian Music Foundation Library

Mountain Heritage Center, Western Carolina University  
 Murphy Public Library  
 National Railroad Museum and Hall of Fame  
 Newbold-White House  
 North Carolina Collection Gallery, University of North Carolina  
 North Carolina Maritime Museum at Southport  
 North Carolina Museum of Art  
 North Carolina Museum of History  
 North Carolina Railway Museum  
 North Carolina State Archives  
 North Carolina State Museum of Natural Sciences  
 North Carolina State University Libraries  
 North Carolina Wesleyan Pearsall Library  
 North Carolina Zoological Park  
 Old Wilkes Jail  
 Perquimans County Library  
 Public Library of Johnston County and Smithfield  
 Randolph Public Library  
 Reed Gold Mine State Historic Site  
 Reynolda House Museum of American Art  
 Sampson-Livermore Library, University of North Carolina, Pembroke  
 Sarah P. Duke Gardens, Duke University  
 Schiele Museum of Natural History, Inc.  
 Sciworks of Forsyth County  
 Scottish Tartans Museum and Society  
 Thomas Wolfe Memorial  
 Tryon Palace Historic Sites and Gardens  
 University Galleries, North Carolina A&T State University  
 University of North Carolina at Charlotte Botanical Gardens  
 University of North Carolina-Chapel Hill Library  
 Vertebrate Collection, Department of Biology, Wake Forest University  
 Vertebrate Collections and David J. Sieren Herbarium, University of North Carolina  
 Wake County Public Library System  
 Wake Forest College Birthplace  
 Western Piedmont Community College  
 Wilson County Public Library

### **North Dakota**

Archaeology Technologies Laboratory  
 Bagg Bonanza Farm  
 Cass County Historical Society Museum  
 Chahinkapa Zoo

Department of Biological Sciences, North Dakota State University  
 Enderlin Municipal Library  
 Fort Union Trading Post National Historic Site  
 Gateway to Science Center, Inc.  
 Grand Forks Public City-County Library  
 Joachim Regional Museum  
 McLean County Historical Society Museum  
 North Dakota State Library  
 North Dakota State University Libraries  
 Plains Art Museum  
 State Historical Society of North Dakota  
 Three Affiliated Tribes Museum  
 University of North Dakota Library  
 Wells County Historical Society

### **Northern Mariana Islands**

Commonwealth of the Northern Mariana Islands  
 Museum of History and Culture  
 Joeten-Kiyu Public Library  
 Northern Marianas College/Public Library-Tinian

### **Ohio**

Akron, Canton & Youngstown Railroad Historical Society  
 Akron Department of Planning and Urban Development Library  
 Akron-Summit County Public Library  
 Amherst Historical Society  
 Ashland University Archives  
 Ashtabula County District Library  
 Athens County Historical Society and Museum  
 Aurora Historical Society, Inc.  
 Barberton Public Library  
 Bedford Historical Society Museum and Library  
 Belmont County Historical Society, Inc.  
 Belmont Historical Society  
 Belpre Historical Society  
 Black River Historical Society  
 Bosveld Library on Applied Poetry  
 Brother Edmond Drouin Library  
 Brukner Nature Center  
 Carillon Historical Park  
 Cincinnati Art Museum  
 Cincinnati Museum Center at Union Terminal  
 Cincinnati Zoo and Botanical Garden  
 Cleveland Museum of Art  
 Cleveland Museum of Natural History  
 Cleveland Public Library

Cleveland State University Library  
Clinton County Historical Society and Museum  
Columbus Zoo and Aquarium  
COSI Columbus  
Cuyahoga County Public Library  
Dayton Metro Library  
Dayton Society of Natural History  
Department of Sociology and Anthropology,  
Wright State University  
Enon Historical Society  
Folklife Archives, Ohio State University  
Gnadenhutten Historical Society and Museum  
Granville Historical Society  
Greater Buckeye Lake Historical Society  
Greene County Historical Society  
Greenville Public Library  
Herbarium, Biological Sciences Department,  
Kent State University  
Herbarium, Biology Department, Denison  
University  
Heritage Village Museum  
Historic Costume and Textiles Collection, Ohio  
State University  
Historic New Richmond, Inc.  
Historical Society of Germantown  
Hubbard Historical Society  
Kelso House Museum  
Kelton House Museum and Garden  
Kent State University Museum  
Kinsman Historical Society  
Lake Farmpark  
Lakeside Heritage Society  
Lakewood Historical Society  
Law Library Association of Geauga County  
Lewisburg Historical Society  
Licking County Historical Society  
Logan County Historical Society and Museum  
Marblehead Lighthouse Historical Society  
Marion County Historical Society  
Marlboro Township Historical Society  
Massillon Public Library  
Medical Heritage Center, Ohio State University  
Merry-Go-Round Museum  
Mesopotamia Historical and Memorial Association  
Miami University Art Museum  
Minerva Public Library  
Minster Historical Society  
Museum of Biological Diversity  
National Packard Museum  
National Underground Railroad Freedom Center  
Nature Center at Shaker Lakes  
New Knoxville Historical Society  
Newcomerstown Historical Society  
Oberlin College Archives  
Oberlin College Libraries  
Oberlin Heritage Center/O.H.I.O.  
Ohio Agricultural Research and Development  
Center  
Ohio Department of Transportation Library  
Ohio Genealogical Society Library  
Ohio Historical Society  
The Ohio State University Libraries  
Ohio University Chillicothe Quinn Library  
Ohio University Libraries  
Pioneer and Historical Society of Muskingum  
County  
Public Library of Cincinnati and Hamilton  
County  
Puskarich Public Library  
Ritter Public Library  
Riverside Historical Society  
Robert S. Marx Law Library  
Rockford Carnegie Library  
Russell Township Historical Society  
Seville Historical Society  
Sisters of Charity of Cincinnati  
Slovak Institute and Reference Library  
Society for the Preservation of Ohio One-Room  
Schools  
Spangler Library, Ohio Dominican University  
Stan Hywet Hall and Gardens  
Stanley M. Rowe Arboretum  
Stark County District Library  
State Library of Ohio  
Struthers Historical Society  
Swedenborg Memorial Library, Urbana University  
Taft Museum of Art  
Toledo Zoo  
University of Cincinnati Libraries  
University of Toledo Libraries  
Vinton County Historical and Genealogical  
Society  
Way Public Library  
Western Reserve Historical Society  
Westlake Porter Public Library  
Wildwood Manor House  
Wright State University Libraries  
Wyandot County Historical Society



## Oklahoma

Bartlesville Public Library  
 Break O' Day Farm and Metcalfe Museum, Inc.  
 Carl Albert Center Archives, University of Oklahoma  
 Cherokee Heritage Center  
 Colbert Historical Museum  
 Collection of Vertebrates, Oklahoma State University  
 Cordell Public Library  
 Covington Historical Museum  
 Creek Council House Museum  
 Eastern Oklahoma District Library System  
 Fort Supply Historic Site  
 Gardner Mansion  
 Gilcrease Museum  
 Grady County Historical Museum  
 Honey Springs Battlefield  
 Joe M. Anderson Herbarium, Northeastern State University  
 Julian P. Kanter Political Commercial Archive  
 Kanza Museum Kaw Tribal Complex  
 McAlester Public Library  
 Museum and Herbarium, Biology Department, University of Central Oklahoma  
 Museum of the Red River  
 Nash Library  
 National Rod and Custom Car Hall of Fame  
 Newkirk Community Museum  
 Oklahoma Archeological Survey  
 Oklahoma City Museum of Art  
 Oklahoma City National Memorial  
 Oklahoma Department of Libraries  
 Pawnee Bill Ranch Site  
 Payne County Historical Society  
 Percussive Arts Society  
 Philbrook Museum of Art  
 Sac and Fox National Public Library  
 Sam Noble Oklahoma Museum of Natural History  
 Santa Fe Depot Museum  
 Shattuck Windmill Museum and Park  
 Tulsa Air and Space Museum  
 Tulsa Zoo and Living Museum  
 Waynoka Historical Society  
 Western Plains Library System  
 William Fremont Harn Gardens  
 Wynnewood Historical Society

## Oregon

Agness-Illahee Museum  
 Baker Cabin Historical Society

Brownsville Community Library  
 Confederated Tribes of Grand Ronde Library  
 Curry Public Library District  
 Dolly Wares Doll Museum  
 E.W. McMillan Library  
 Echo Historical Museum  
 Echo Public Library  
 Episcopal Diocese of Oregon Archives  
 Gold Hill Historical Society Museum  
 Hallie Ford Museum of Art  
 Hendricks Park Rhododendron Garden  
 Heritage Station  
 Hoyt Arboretum  
 Ichthyological and Herpetological Collections, Oregon State University  
 Jacknife-Zion-Horseheaven Historical Society  
 Jefferson County Historical Society Museum  
 Kam Wah Chung Museum  
 Library and Media Services  
 Marshfield Sun Printing Museum  
 Mount Angel Abbey Library  
 Newport Public Library  
 North Bend Public Library  
 North Lincoln County Historical Museum  
 Oregon Air and Space Museum  
 Oregon Historical Society  
 Oregon State Archives  
 Oregon State Library  
 Oregon State University Libraries  
 Oregon Supreme Court Law Library  
 Oregon Trail Library District  
 Pacific University Museum  
 Pine Valley Community Museum  
 Portland Art Museum  
 Portland Police Historical Society  
 Portland State University Libraries  
 Reed College Library  
 Sandy Public Library  
 Stanley Parr Archives and Records Center  
 The Museum at Warm Springs  
 Tillamook County Pioneer Museum  
 Tualatin Public Library  
 Umatilla Public Library  
 Vertebrate Museum  
 Watzek Library, Lewis & Clark College  
 Willamette University Libraries

## Pennsylvania

Academy of Natural Sciences of Philadelphia

Air and Waste Management Association Library	Hastings Public Library
American Philosophical Society Library	Herbarium, Biological Sciences Department, University of the Sciences in Philadelphia
Auditor General Law Library	Herbarium, Biology Department, Slippery Rock University
Awbury Arboretum Association	Hermitage Historical Society
Barnes Foundation	Hershey Gardens
Bartram's Garden	Highlands Historical Society
Beaver County Historical Research and Landmarks Foundation	Historic Shaefferstown
Brandywine River Museum	Historical Society of Berks County
Brownsville Free Public Library	Historical Society of Pennsylvania
Carnegie Free Library	Historical Society of the Phoenixville Area
Carnegie Library of Pittsburgh	Historical Society of Western Pennsylvania
Carnegie Museum of Art	The Horticulture Center
Carnegie Museums of Natural History	Huntingdon County Historical Society
Center for American Music, University of Pittsburgh	Independence National Historical Park
Chanticleer	J. Lewis Crozer Library
Chester County Historical Society	Jacobsburg Historical Society
College of Physicians of Philadelphia	Jenkins Arboretum
The Conestoga Area Historical Society	King's College D. Leonard Corgan Library
Conneaut Valley Area Historical Society	Lackawanna Historical Society
Cornwall Iron Furnace	Lancaster County Historical Society
Crafton Public Library	Lehigh University Library and Technology Services
Dimmick Memorial Library	Liberty Forge Arboretum
Elk County Historical Society	Libraries at the University of Pittsburgh
Equinunk Historical Society	Library Company of Philadelphia
Erie County Historical Society	Linesville Historical Society
Eva K. Bowlby Public Library	Logue Library, Chestnut Hill College
Everhart Museum of Natural History, Science and Art	Longwood Gardens
Exeter Community Library	Luzerne County Historical Society
The Fabric Workshop and Museum	Mars Area History and Landmarks Society
Fireman's Hall Museum	Martin Art Gallery
Forest Resources School Bird and Mammal Collections, Pennsylvania State University	McKean County Historical Society
Fort Necessity National Battlefield	Mifflinburg Buggy Museum Association, Inc.
Francis Harvey Green Library	Mill Grove Audubon Center
Franklin Institute	Mineral Collections, Bryn Mawr College
Franklin Public Library	Minersville Public Library
Freeport Area Historical Society	Monongahela Area Library
Frick Art and Historical Center	Moravian Archives
Frost Entomological Museum	Mount Joy Area Historical Society
Gen. John Burrows Historical Society of Montoursville	Mütter Museum
Gertrude Kistler Memorial Library	New Castle Public Library
Gettysburg National Military Park	North East Historical Society
Girard College Founders Hall	Northampton County Historical and Genealogical Society
Glenolden Library	Northern York County Historical and Preservation Society
Goschenhoppen Folklife Library and Museum	Northwestern Pennsylvania Steam and Antique Equipment Association
Governor Wolf Historical Society	

Old York Road Historical Society  
 Parkesburg Free Library  
 Penn Wynne Library  
 Pennsylvania Academy of the Fine Arts  
 Pennsylvania German Society  
 Pennsylvania Historical and Museum Commission  
 Pennsylvania Historical and Museum Reference  
 Library  
 Pennsylvania Hospital Archives  
 Pennsylvania State University Libraries  
 Pennypacker Mills  
 Philadelphia Museum of Art  
 Philadelphia Orchestra Library  
 Philadelphia Sketch Club  
 Philip Schaff Library  
 Phipps Conservatory and Botanical Garden  
 PinnacleHealth System Library at Harrisburg  
 Hospital  
 Please Touch Museum  
 Polisher Research Institute Library  
 Portage Area Historical Society  
 The Print Center  
 Quaint Corner Children's Museum  
 Reading Company Technical and Historical  
 Society  
 Red Lion Area Historical Society  
 Reformed Presbyterian Theological Seminary  
 Library  
 Rena M. Carlson Library  
 Rice Avenue Community Public Library  
 Ridley Township Public Library  
 Rosenbach Museum and Library  
 Ryerss Museum and Library  
 Samuel W. Smith Memorial Public Library  
 Sayre Historical Society  
 Schuylkill Canal Association, Inc.  
 Schwenkfelder Library and Heritage Center  
 The Scott Arboretum, Swarthmore College  
 Scottish Historical and Research Society of  
 Delaware Valley  
 Shadek-Fackenthal Library, Franklin & Marshall  
 College  
 Shippensburg University Vertebrate Museum  
 Sisters of the Holy Family of Nazareth  
 State Library of Pennsylvania  
 Strasburg Heritage Society  
 Trinity Episcopal School for Ministry Library  
 U.S. Army Corps of Engineers District Library  
 Union County Library System

Uniontown Public Library  
 University of Pennsylvania Museum of Archaeol-  
 ogy and Anthropology  
 Upper Darby Historical Society  
 Upper Dublin Public Library  
 Valley Forge National Historic Park  
 Wagner Free Institute of Science  
 Wallenpaupack Historical Society  
 Waymart Area Historical Society  
 Wayne County Public Library  
 Wayne E. Manning Herbarium, Bucknell  
 University  
 Wharton Esherick Museum  
 Wood Turning Center  
 Woodmere Art Museum  
 Yeadon Public Library  
 Zelienople Historical Society

### **Puerto Rico**

Archivo General de Puerto Rico  
 Cayey University College Library  
 Department of Biology, University of Puerto Rico  
 Department of Marine Sciences Museum, Univer-  
 sity of Puerto Rico  
 Encarnación Valdés Library, Pontifical Catholic  
 University of Puerto Rico  
 International Institute of Tropical Forestry, U.S.  
 Department of Agriculture  
 Laboratory of Primate Morphology and Genetics,  
 University of Puerto Rico  
 Museo de Arte de Ponce  
 Museo de las Americas  
 Museo del Cafe de Puerto Rico, Inc.  
 Museum of Contemporary Art of Puerto Rico  
 San Juan National Historic Site  
 Universidad Central del Caribe

### **Rhode Island**

Brown University Libraries  
 East Smithfield Public Library  
 Greenville Public Library  
 Herbarium, Biological Sciences Department, Uni-  
 versity of Rhode Island  
 James P. Adams Library, Rhode Island College  
 Jamestown Philomenian Library  
 Little Compton Historical Society  
 Museum of Natural History and Planetarium  
 New England Institute of Technology Library  
 Newport Restoration Foundation

Providence Public Library  
Rhode Island Historical Society  
Rhode Island School of Design Library  
The Rhode Island School of Design Museum  
Rhode Island State Archives  
Roger Williams University Library  
United States Naval War College Library

### **South Carolina**

Anderson College Library  
Anderson County Museum  
Audubon Center at Francis Beidler Forest  
Beaufort County Public Library System  
Central Heritage Society  
Charleston Library Society  
Cheraw Lyceum Museum  
Clemson University Library  
Columbia Museum of Art  
Darlington County Historical Commission  
Florence Museum of Art, Science and History  
G. Allen Fleece Library, Columbia International University  
Hampton Museum and Visitors' Center  
Herbarium, Biology Department, Converse College  
Herbarium, Biology Department, Newberry College  
Ida Jane Dacus Library  
Ives Herbarium, Furman University  
Kalmia Gardens, Coker College  
Kaminski House Museum  
Keowee-Toxaway State Park  
Lancaster County Library  
Newsfilm Library, University of South Carolina  
Oconee County Library  
Pendleton Historic Foundation  
South Carolina Cotton Museum Inc.  
South Carolina Department of Archives and History  
South Carolina State Library  
South Carolina State Museum  
South Carolina Tobacco Museum  
Wessels Library, Newberry College  
Winthrop University Galleries  
Zoological Collections, Furman University

### **South Dakota**

Augustana College Libraries  
Black Hills Institute of Geological Research  
Bramble Park Zoo  
City of Deadwood-Archives  
Codington County Historical Society

Community Historical Center and Museum  
Czech Heritage Preservation Society  
Dakota Sunset Museum  
Dakotas Conference of the United Methodist Church Archives and History Library  
Dalessburg Lutheran Church Archive Committee  
Fall River County Historical Museum  
Great Plains Native Plant Society  
Herbarium, Biology Department, South Dakota State University  
Heritage Center Inc.  
I. D. Weeks Library, University of South Dakota  
Kaiser-Ramaker Library, North American Baptist Seminary  
Karl E. Mundt Library, Dakota State University  
Lommen Health Sciences Library, University of South Dakota  
Mammalogy Teaching Collection, South Dakota State University  
McCook County Historical Society and Museum  
Moody County Genealogical Association  
Moody County Historical Society  
Mount Rushmore National Memorial  
Museum of the South Dakota State Historical Society  
Museum of Wildlife Science and Industry  
Newell Museum  
Presentation Sisters Archives  
South Dakota Art Museum  
South Dakota State Archives  
South Dakota State Library  
South Dakota State University Library  
Timber Lake and Area Historical Society  
Tripp County Library-Grossenburg Memorial  
Washington Pavilion of Arts and Science  
White Area Historical Society

### **Tennessee**

Albert Gore, Sr. Research Center  
American Museum of Science and Energy  
Anderson County Archives  
Beck Cultural Exchange Center  
Belle Meade Plantation  
Big South Fork National River and Recreation Area  
Briceville Public Library  
Chattanooga African American Museum  
Chattanooga-Hamilton County Bicentennial Library  
Clay County Public Library

Country Music Hall of Fame and Museum  
 Cumberland County History and Genealogical Society  
 The Dixon Gallery and Gardens  
 East Ridge City Library  
 Erlanger Health System Library  
 Fisk University Library  
 Gordon Browning Museum and Genealogical Library  
 Herbarium, Department of Biology, University of the South  
 Jewish Federation of Nashville and Middle Tennessee Archives  
 Knox County Public Library System  
 Lawrence County Archives  
 Lewis County Public Library  
 Lincoln County Archives  
 Little River Railroad and Lumber Company Museum  
 Madison County Archives  
 Mckee Library, Southern Adventist University  
 The Museum at Mountain Home, East Tennessee State University  
 Nashville Public Library  
 National Ornamental Metal Museum  
 Paul L. Hollister Herbarium, Tennessee Technological University  
 Project Preservation  
 Robertson County Archives  
 Rocky Mount Museum  
 Shelby County Archives  
 Southern Baptist Historical Library and Archives  
 Tennessee Valley Authority Archives  
 Tennessee Sports Hall of Fame and Museum  
 Tennessee State Library and Archives  
 Tennessee State Museum  
 University of Tennessee Libraries  
 Vanderbilt University Libraries  
 Waggoner Library, Trevecca Nazarene University  
 Washington County-Jonesborough Library  
 Wayne County Historical Society  
 White County Archives

**Texas**

A. Frank Smith Jr. Library Center  
 Agricultural Heritage Center and Museum Alamo  
 American Heart Association Library  
 Angelo State Natural History Collection

Archdiocese of San Antonio Catholic Archives  
 Archives of the Episcopal Church  
 Armstrong Browning Library, Baylor University  
 Arnulfo L. Oliveira Memorial Library  
 Art Museum of Southeast Texas  
 The Art Studio, Inc.  
 Austin County Library System  
 Austin Public Library  
 Barnard's Mill Art Museum  
 Bedford Public Library  
 Botanical Research Institute of Texas  
 Buffalo Gap Historic Village  
 Childress County Heritage Museum  
 City of Wolfforth Library  
 Coke County Library  
 Collection of Recent Mammals, Midwestern State University  
 Collin County Historical Society, Inc./Collin County History Museum  
 Concordia University at Austin Founders Library  
 Culture Collection of Algae, University of Texas at Austin  
 Dallas Municipal Archives  
 Dallas Museum of Art  
 Dallas Public Library  
 Deaf Smith County Historical Society  
 Denton Public Library  
 Depot Museum  
 Dinosaur Valley State Park  
 Diocese of Amarillo Diocesan Archives  
 Dr. Pepper Museum and Free Enterprise Institute  
 Dripping Springs Community Library  
 East Texas Oil Museum  
 El Paso Museum of Art  
 El Paso Public Library  
 El Paso Zoo  
 El Progreso Memorial Library  
 Ellen Trout Zoo  
 Ethel L. Whipple Memorial Library  
 Fairfield Library Association  
 Farmers Branch Manske Library  
 Fayette Public Library  
 First Presbyterian Church Library  
 Fort Bend County Libraries George Memorial  
 Fort Clark Historical Society  
 Fort Concho National Historic Landmark  
 Fort Croghan Museum  
 Fort Richardson State Historical Park  
 Fort Sam Houston Museum

Fort Stockton Public Library  
Friona Public Library  
Fulton Mansion  
Gladys City Boomtown  
Grace Armantrout Museum  
Gregg County Historical Museum  
Harrie P. Woodson Memorial Library  
Harry Ransom Humanities Research Center  
Herbarium (ASTC), Biology Department, Stephen F. Austin State University  
Herbarium, Biological Sciences Department, Tarleton State University  
Herbarium, Biology Department, Our Lady of the Lake University  
Herbarium, Biology Department, Texas A&M University  
Herbarium, Plant Resources Center, University of Texas  
Horlock History Center and Museum  
Houston County Historical Commission Archives  
Houston Public Library  
Insect Collection, Texas A&M University  
Irving Public Library  
Jack S. Blanton Museum of Art  
Jacksonville Public Library  
James Gilliam Gee Library, Texas A&M University-Commerce  
Kell House Museum  
Lady Bird Johnson Wildflower Center  
Lake Meredith Aquatic and Wildlife Museum  
Lunar and Planetary Institute  
Lyndon Baines Johnson Library and Museum  
Mansfield Public Library  
Mary Coats Burnett Library, Texas Christian University  
McFaddin-Ward House  
McNamara House Museum  
Melissa Public Library  
Mickelsen Libraries, United States Army Air Defense Artillery School  
Museum of Fine Arts Houston  
National Archives and Records Administration, Southwest Region (Fort Worth)  
Panhandle-Plains Historical Museum  
Panna Maria Historical Society/St. Joseph School Museum  
Quitman Public Library  
Rice University  
Richard Wade and Glen Vyck McKinney Library  
Round Rock Public Library System  
San Antonio Museum of Art  
San Antonio Zoological Gardens and Aquarium  
San Marcos Public Library  
Seagoville Public Library  
Sherman County Depot Museum  
Special Collections/Archives Department, Prairie View A&M University  
Stark Museum of Art  
Texas A&M University Libraries  
Texas Archeological Research Laboratory  
Texas Cooperative Wildlife Collection  
Texas Medical Center Library  
Texas Memorial Museum  
Texas State Library and Archives Commission  
Texas Tech University Libraries  
Texas Tech University Museum  
Texas Zoo  
U.S. Army Medical Department Museum  
University of Texas at Arlington  
University of Texas at Arlington Library  
The University of Texas at Austin Libraries  
University of Texas at El Paso Library  
University of Texas at San Antonio Library  
Val Verde County Library  
Vertebrate Natural History Collection, Sam Houston State University  
Victoria Public Library  
Welder Wildlife Foundation  
Whitehouse Community Library  
William T. Cozby Library

**U.S. Virgin Islands**  
Elaine Ione Sprauve Public Library and Museum  
Ralph M. Paiewonsky Library  
Saint Croix Campus Library  
Virgin Islands National Park

**Utah**  
Anasazi State Park Museum  
Brigham Young Winter Home and Office  
Camp Floyd/Stagecoach Inn State Park and Museum  
Canyonlands National Park  
Dinosaur National Monument  
Donner Reed Pioneer Museum  
Herbarium, Biology Department, Utah Valley State College  
Herbarium, Fishlake National Forest

Herbarium, U.S. Department of Agriculture Forest Service Region 4  
 Heritage Museum of Layton  
 Intermountain Herbarium  
 J. Willard Marriott Library, University of Utah  
 John Wesley Powell River History Museum  
 Manti-Iasal National Forest Herbarium  
 Midvale Historical Society  
 Museum of Natural Science  
 Natural History Museum, Dixie College  
 Nora Eccles Harrison Museum of Art  
 Ogden Nature Center  
 Richfield Public Library  
 Salt Lake City Arts Council  
 Sandy Museum  
 Stevens Henager College Library  
 Territorial Statehouse State Park Museum  
 Utah Field House of Natural History State Park  
 Utah Museum of Fine Arts  
 Utah Museum of Natural History  
 Utah State Historical Society  
 Utah State Library Division  
 Western Heritage Museum

### **Vermont**

The Bennington Museum  
 Billings Farm and Museum  
 Biology and Life Sciences Department, Norwich University  
 Birds of Vermont Museum  
 Black River Academy Museum and Historical Society  
 Chimney Point State Historic Site  
 Concord Historical Society  
 Crystal Lake Falls Historical Association  
 Davies Memorial Library  
 East Middlebury Historical Society  
 Elmore Historical Society  
 Fairbanks Museum and Planetarium  
 Green Mountain Club, Inc.  
 Green Mountain Perkins Academy and Historical Association  
 Herbarium, Natural Sciences Department, Lyndon State College  
 Holland Historical Society Museum  
 Hubbardtown Battlefield State Historic Site  
 Isle La Motte Historical Society  
 Kreitzberg Library, Norwich University  
 Lake Champlain Maritime Museum

Latham Memorial Library/Thetford Town Library  
 Mount Holly Community Historical Museum  
 North Hero Historical Society  
 Peacham Historical Association  
 Pittsford Historical Society  
 Plymouth Historical Society  
 Rokeby Museum  
 Salisbury Historical Society  
 Shelburne Museum  
 St. Johnsbury Athenaeum  
 Tyson Library  
 University of Vermont Libraries  
 Vermont State Archives  
 West Haven Historical Society

### **Virginia**

Alexandria Black History Museum  
 Allen E. Roberts Masonic Library and Museum  
 Amelia County Historical Society  
 Amherst County Museum  
 Archeological Society of Virginia  
 Augusta County Historical Society  
 Augusta Military Academy Museum  
 Bedford City County Museum  
 Blue Ridge Community College Arboretum  
 Blue Ridge Division Historical Holdings  
 Boatwright Memorial Library, University of Richmond  
 Campbell County Public Library  
 Cape Henry Lighthouse  
 Caroline Historical Society  
 Catholic Historical Society of the Roanoke Valley  
 Cherry Hill Farm  
 Chesapeake & Ohio Historical Society  
 Chrysler Museum of Art  
 Colonial National Historical Park  
 Colonial Williamsburg  
 Contemporary Art Center of Virginia  
 Department of Geology and Environmental Science, James Madison University  
 Fairfax County Public Library  
 Fairfax Museum and Visitor Center  
 Fluvanna County Public Library  
 Foundation for Historic Christ Church  
 Franklin County Historical Society  
 George Mason University Libraries  
 Green Springs Gardens  
 Hampton University Museum and Archives  
 Hanover Tavern Foundation

Herbarium, Biological Sciences Department, Mary Washington College  
 Herbarium, Biology Department, College of William and Mary  
 Herbarium, Biology Department, James Madison University  
 Herbarium, Biology Department, Virginia Military Institute  
 Herbarium, George Mason University  
 Herbarium, Virginia Commonwealth University  
 Highland Historical Society  
 Historic Smithfield  
 Historical Society of Washington County  
 James Graham Leyburn Library, Washington and Lee University  
 Langhorne House  
 Lee Chapel and Museum  
 The Library of Virginia  
 Maier Museum of Art  
 Marine Corps University Research Archives  
 Massey Herbarium, Virginia Polytechnic Institute and State University  
 Melvin Sabshin Library and Archives  
 Menokin Foundation, Home of Francis Lightfoot Lee  
 Mill Mountain Zoo  
 Monticello  
 Mount Vernon  
 Museum of the Confederacy  
 National Science Foundation Library  
 The Newsome House Museum and Cultural Center  
 Norfolk Public Library  
 The Old Coast Guard Station  
 Old Dominion University Libraries  
 Petersburg Museums  
 Pittsylvania Historical Society  
 Powhatan County Historical Society  
 Prince William County Genealogical Society  
 Prince William Forest Park  
 Science Museum of Virginia-Danville Science Center  
 Seed Laboratory, Virginia Department of Agriculture and Consumer Services  
 Shenandoah County Historical Society  
 Stone House Foundation  
 Suffolk Museum  
 Thomas Balch Library  
 Tidewater Arboretum  
 U.S. Army Quartermaster Museum  
 U.S. Geological Survey Library  
 University of Virginia, Alderman Library  
 Valentine Richmond History Center  
 Virginia Commonwealth University Libraries  
 Virginia Department of Historic Resources, Archives  
 Virginia Historical Society  
 Virginia Institute of Marine Science  
 Virginia Living Museum  
 Virginia Museum of Fine Arts  
 Virginia Museum of Natural History  
 Virginia's Explore Park  
 William R. and Norma B. Harvey Library, Hampton University  
 Williamsburg Regional Library

**Washington**  
 Aberdeen Museum of History  
 Adams County Historical Society Museum  
 Arnold Digital Library  
 B Reactor Museum Association  
 Bellingham Public Library  
 Burke Museum of Natural History and Culture  
 Camp 6 Logging Museum  
 Carpenter House and Cle Elum Telephone Museums  
 Chastek Library  
 Chewelah Historical Museum  
 Chimpanzee and Human Communication Institute  
 Colville Confederated Tribe Library  
 Colville Tribal History Repository, Archives and Museum  
 Des Moines Historical Society  
 Dr. Frank R. Burroughs Home and Depot Museums  
 Elisabeth C. Miller Horticultural Library  
 Franklin County Historical Society and Museum  
 Herbarium, Biology Department, Western Washington University  
 Jefferson County Rural Library District  
 Johnson Farm  
 Kalama Public Library  
 Kitsap County Historical Society  
 Log House Museum  
 Lopez Island Historical Museum  
 Lopez Island Library  
 Marian Gould Gallagher Law Library  
 Maryhill Museum of Art  
 Mason County Historical Society Museum  
 Monte Cristo Preservation Association  
 Museum of Anthropology, Washington State University



Museum of Flight  
 Museum of History and Industry  
 Mycological Herbarium, Plant Pathology Department, Washington State University  
 National Archives and Records Administration, Pacific Alaska Region (Seattle)  
 North Clark Historical Museum  
 Ohme Gardens  
 Orcas Island Historical Museum  
 Our Lady of the Rock Library  
 Puget Sound Coast Artillery Museum  
 Rhododendron Species Botanical Garden  
 Samish Tribal Archives  
 Seattle Art Museum  
 Seattle Genealogical Society Library  
 Seattle Municipal Archives  
 Skagit County Historical Museum  
 Sky Valley Historical Society  
 Sno-Isle Genealogical Society  
 Stillaguamish Tribal Library  
 Stillaguamish Valley Genealogical Society  
 Tacoma Public Library  
 Tumwater Historical Association  
 University of Washington Fish Collection  
 University of Washington Libraries  
 W.W. Seymour Botanical Conservatory/Wright Park Arboretum  
 Walla Walla County Rural Library District  
 Washington State Archives  
 Washington State Historical Society  
 Washington State Jewish Historical Society  
 Washington State Library  
 Washington State University Libraries  
 Whatcom Museum of History and Art  
 Whitman College Libraries  
 Wing Luke Asian Museum  
 Yakima Valley Genealogical Society Library

### **West Virginia**

Avampato Discovery Museum  
 Brooks Memorial Arboretum  
 Cabell County Public Library  
 Cass Scenic Railroad State Park  
 Core Arboretum  
 Gauley Bridge Historical Society  
 Grave Creek Mound Archaeological Complex  
 Harpers Ferry National Historical Park  
 Herbarium, Biology Department, West Virginia University

Keyser-Mineral County Public Library  
 Library Services, West Virginia Library Commission  
 Living Heritage Museum  
 Ohio County Public Library  
 Pocahontas County Free Library  
 West Augusta Historical Society  
 West Virginia Division of Culture and History  
 West Virginia Mammal Survey  
 West Virginia University Libraries

### **Wisconsin**

Amery Historical Society  
 Arboretum, University of Wisconsin-Madison Archives and Area Research Center, University of Wisconsin-Parkside  
 Arvid E. Miller Memorial Library/ Museum  
 Ashland Historical Society and Museum  
 Aztalan Museum  
 Barbershop Harmony Society Old Songs Library  
 Bay Beach Wildlife Sanctuary  
 Beaver Creek Reserve  
 Boerner Botanical Gardens  
 Brigham Memorial Library  
 Buffalo County Historical Society  
 Charles A. Wustum Museum of Fine Arts  
 Charles Allis/Villa Terrace Art Museums  
 Chippewa Falls Public Library  
 Clintonville Area Historical Society  
 Dane County Legal Research Center  
 Dartford Historical Society  
 DeForest Area Historical Society  
 Door County Maritime Museum  
 Edward U. Demmer Memorial Library  
 Elvehjem Museum of Art  
 Fox Lake Historical Museum  
 Frederic Area Historical Society  
 Friends of Schumacher Farm, Inc.  
 Geology Museum, Department of Geology and Geophysics, University of Wisconsin-Madison  
 George W. Brown Jr. Ojibwe Museum and Cultural Center  
 Greenfield Historical Society  
 H. H. Bennett Studio and History Center  
 Helen Louise Allen Textile Collection  
 Herbarium, Department of Biological Sciences, University of Wisconsin- Milwaukee  
 Herbarium, University of Wisconsin- Madison  
 Historic Indian Agency House

Hoard Historical Museum  
Insect Research Collection, University of  
Wisconsin-Madison  
Iola Village Library  
John Michael Kohler Arts Center  
Jordan Park Nature Center  
Jump River Valley Historical Society  
Lacrosse County Historical Society  
Lakeland College Library  
Leo Dehon Library  
Logan Museum of Anthropology  
Madison Public Library  
Marathon County Public Library  
Marquette University Libraries  
Mason Area Historical Society  
Merrill Historical Museum  
Milwaukee Art Museum  
Milwaukee County Zoological Gardens  
Milwaukee Public Library  
Milwaukee Public Museum  
Murphy Library Resource Center, University of  
Wisconsin-La Crosse  
Neenah Historical Society/Smith Octagon House  
New Holstein Public Library  
Omro Area Historical Society  
Oneida Nation Museum  
Oshkosh Public Museum  
Outagamie County Historical Society  
Pewaukee Historical Society  
Racine Art Museum  
Ripon Public Library  
Sinsinawa Dominican Archives  
Sterling North Society  
University of Wisconsin-Madison General Library  
System  
Waupaca Historical Society  
Waupun Public Library  
West Bend Community Memorial Library  
Wisconsin Automotive Museum  
Wisconsin Historical Society  
Wisconsin Maritime Museum  
Wright Museum of Art

## Wyoming

American Heritage Center  
Buffalo Bill Historical Center  
Carbon County Library System  
Central Wyoming College Herbarium  
Chugwater Museum  
Fort Bridger State Historic Site  
Grand Encampment Museum Inc.  
Homesteaders Museum  
Museum of the Mountain Men  
National Museum of Wildlife Art  
Park County Archives  
Robert A. Peck Art Center  
Saratoga Museum  
Sweetwater County Library System  
Teton County Library  
University of Wyoming Archaeological Repository  
University of Wyoming Insect Museum  
University of Wyoming Libraries  
Wyoming State Archives  
Wyoming State Law Library  
Wyoming State Library  
Wyoming State Museum  
Yellowstone National Park Heritage and Research  
Center

## **Appendix F—Heritage Health Index Survey Instrument, Instructions, and Frequently Asked Questions**



Heritage Health Index  
a partnership between Heritage Preservation and  
the Institute of Museum and Library Services

# Heritage Preservation

*The National Institute for Conservation*

August 16, 2004

*With support from:*

Institute of Museum and Library  
Services  
Getty Grant Program  
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Peck Stacpoole Foundation  
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*Advisory Committee:*

American Association for State and  
Local History  
American Association of Museums  
American Institute for the  
Conservation of Historic and Artistic  
Works  
American Library Association  
Association of Art Museum Directors  
Association of Moving Image  
Archivists  
Association of Regional Conservation  
Centers  
Association of Research Libraries  
Center for Arts and Culture  
Council on Library and Information  
Resources  
National Association of Government  
Archives and Records Administrators  
National Conference of State Historic  
Preservation Officers  
National Preservation Institute  
National Trust for Historic  
Preservation  
Natural Science Collections Alliance  
Regional Alliance for Preservation  
RLG  
Society for Historical Archaeology  
Society for the Preservation of Natural  
History Collections  
Society of American Archivists

*Ex Officio:*

Library of Congress  
National Archives and Records  
Administration  
National Commission on Libraries and  
Information Science  
National Endowment for the Arts  
National Gallery of Art  
National Historical Publications &  
Records Commission  
Smithsonian Institution

Dear Director,

The survey you have just opened represents a historic opportunity for archives, museums, libraries, historical societies, and scientific research organizations in the United States. The Heritage Health Index, sponsored by Heritage Preservation in partnership with the Institute of Museum and Library Services, is the first attempt to prepare a comprehensive picture of the condition and preservation needs of this country's collections.

We strongly encourage you to take the time to complete this survey because:

- The survey results will be used extensively in the years ahead as administrators, policy makers, government agencies, and private funding sources make decisions that affect the preservation of collections.
- The Heritage Health Index will assess collections in all media, in all formats, in all types of institutions, and in every state. We need your help to ensure that institutions of your type are accurately represented in the final results.
- Institutions that tested the questionnaire found it to be a thorough self-assessment, helping them gather information that was useful for long-range planning and funding requests.
- In appreciation of your time, probably one to three hours, we will send you a copy of the final survey report that will be publicized nationwide.

Please complete the questionnaire by October 12, 2004. We encourage you to submit the questionnaire online at [www.heritagehealthindex.org](http://www.heritagehealthindex.org). Your institution's password is

Doing the survey online gives you helpful tools and instant access to some of the preliminary results. If you prefer, you may complete the enclosed form and return it in the postage-paid envelope provided.

Information that will help you complete the questionnaire may be found on the inside cover and enclosed blue sheets. For additional assistance, contact Kristen Laise ([klaise@heritagepreservation.org](mailto:klaise@heritagepreservation.org), 202-233-0824, or 202-233-0800) or another member of the Heritage Health Index staff at 202-233-0800.

We appreciate the gift of your time and information. Thank you for participating in this important project to document the needs and condition of our nation's cultural and scientific heritage.

Sincerely,

Lawrence L. Reger  
President  
Heritage Preservation  
[www.heritagepreservation.org](http://www.heritagepreservation.org)

Robert S. Martin, Ph.D.  
Director  
Institute of Museum and Library Services  
[www.ims.gov](http://www.ims.gov)

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## A. Institutional Identifying Information

- A1. Name: \_\_\_\_\_
- A2. Address 1: \_\_\_\_\_
- A3. Address 2: \_\_\_\_\_
- A4. Address 3: \_\_\_\_\_
- A5. City, State and Zip: \_\_\_\_\_
- A6. Name of parent institution, if applicable: \_\_\_\_\_
- A7. Web site password: \_\_\_\_\_

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## Instructions

### Submitting the Survey

We encourage you to submit your responses online at [www.heritagehealthindex.org](http://www.heritagehealthindex.org). If you prefer, you may complete the paper questionnaire and return it using the enclosed, addressed, stamped envelope. If the envelope is misplaced, please send your survey to: RMC Research Corporation, 1000 Market Street, Building 2, Portsmouth, NH 03801, attn: HHI.

### Confidentiality

RMC Research Corporation will keep your individual responses, whether submitted online or on paper, completely confidential. Only the aggregate data will be reported; your individual responses will never be published or identified by Heritage Preservation, the Institute of Museum and Library Services (IMLS), or any organization cooperating in this project.

### Why Should You Participate?

The data you provide will communicate the scope and nature of the preservation needs of collections nationwide and will guide the efforts of decision-makers and funders to address those needs. The results of the Heritage Health Index will show you your preservation needs in the context of those of your peers in a form that can be used as a tool for raising institutional awareness and promoting long-range planning for the care of collections.


### Scope of the Questionnaire

- Complete the questionnaire for the collecting institution identified above in question A1.
- If you are one entity within a parent institution, fill out the survey only for your own holdings, not those of other collecting entities in your parent institution. They may receive their own surveys. For example, a library and a museum belonging to the same university may each receive separate surveys.
- If you are not under a parent institution, include information on all collections at your institution. For example, a museum that has its own library and archives should fill out one survey, including information on all of its museum, library, and archival holdings.
- Complete the questionnaire for collections that are a permanent part of your holdings or for which you have accepted preservation responsibility.
- Do not include living collections and historic structures in your responses to this questionnaire, even if they are a part of your institution's preservation responsibilities.

### How to Complete the Questionnaire

- For questions that ask for a number or dollar amount, please provide your best estimate. Remember, these figures will constitute a national profile, so even a rough estimate is useful.
- For questions about issues such as institutional budget and staffing, you may need to consult your colleagues.
- If your responses will not fit in the spaces provided, please write them on the attached blank page.
- Do not leave questions blank. If there are questions that you cannot answer, select "Don't Know." If there are questions that are not applicable to your institution, select "Not Applicable."

### More Information

When you see the , refer to the enclosed blue sheets, which define terms used throughout the survey and provide answers to "Frequently Asked Questions" (FAQs). For questions about the survey, contact Kristen Laise at 202-233-0824, 202-233-0800, or [klaise@heritagepreservation.org](mailto:klaise@heritagepreservation.org) or another member of the Heritage Health Index staff at 202-233-0800. For technical assistance with online submissions, contact RMC at 800-258-0802 or [HHITA@rmcres.com](mailto:HHITA@rmcres.com).

**B. Description of Collecting or Holding Institution**

B1. For purposes of comparing you with your peers, which of the following most closely describes your **primary function** or service? (*select one*)

- a. Archives
- b. Public library
- c. Academic library
- d. Independent research library
- e. Special library
  
- f. Historical society
- g. Historic house/site
- h. History museum
  
- i. Art museum (including art gallery, art center, or arts organization)
- j. Children’s/youth museum
- k. Natural history museum
- l. Science/technology museum
- m. General museum (collection represents 2 or more disciplines)
- n. Museum with one narrowly defined discipline, please specify: \_\_\_\_\_
- o. Archaeological repository or research collection
- p. Agency or university department with scientific specimen/artifact collections
- q. Arboretum or botanical garden
- r. Aquarium
- s. Nature center
- t. Planetarium
- u. Zoo
- v. Other, please specify one function \_\_\_\_\_

B2. Which **additional functions or services** do you provide? (*select all that apply*)

- a. Archives
- b. Library
- c. Historical society
- d. Historic house/site
- e. Museum (including art gallery, art center, or arts organization)
- f. Archaeological repository or research collection
- g. Agency or university department with scientific specimen/artifact collections
- h. Aquarium, Zoo, Arboretum, Botanical Garden, Nature Center or Planetarium
- i. Other, please specify: \_\_\_\_\_
- j. None

B3. Does your institution have Internet access?

- a. Yes     b. No

B4. Does your institution have a Web site?

- a. Yes     b. No

B5. Which of the following most closely describes your institution’s governance? (*select one*)

- a. College, university or other academic entity  
 b. Non-profit, non-governmental organization or foundation  
 c. Corporate or for-profit organization  
 d. Federal  
 e. State  
 f. Local (county or municipal)  
 g. Tribal

B6. If you are controlled by a college, university, or other academic entity, which of the following most closely describes your governance? (*select one*)

- a. Private college or university  
 b. State college or university  
 c. County or municipal college or university  
 d. Other, please specify: \_\_\_\_\_  
 e. Not applicable (not controlled by an academic entity)

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### C. Environment **i**

C1. Do you use environmental controls to meet **temperature** specifications for the preservation of your collection? (*select one*)

- a. Yes, in all areas  
 b. In some, but not all areas  
 c. No, in no areas  
 d. Don’t know  
 e. Not applicable

C3. Do you control **light levels** to meet the specifications for the preservation of your collection? (*select one*)

- a. Yes, in all areas  
 b. In some, but not all areas  
 c. No, in no areas  
 d. Don’t know  
 e. Not applicable

C2. Do you use environmental controls to meet **relative humidity** specifications for the preservation of your collection? (*select one*)

- a. Yes, in all areas  
 b. In some, but not all areas  
 c. No, in no areas  
 d. Don’t know  
 e. Not applicable

C4. What estimated percentage of your collection is stored in areas you consider to be **adequate** (large enough to accommodate current collections with safe access to them and appropriate storage furniture, if necessary)? (*select one*)

- a. 0 %  
 b. 1-19%  
 c. 20-39%  
 d. 40-59%  
 e. 60-79%  
 f. 80-99%  
 g. 100%  
 h. Don’t know

C5. For the storage areas that are not adequate, indicate the degree of improvement needed in each of the following four categories. If all of your storage areas are adequate, select “no need.” **i**

	No need	Need	Urgent need	Don't know	Not applicable
a. Additional on-site storage	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. New or additional off-site storage	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Renovated storage space (either on-site or off- site)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. New or improved storage furniture/ accessories (e.g., shelves, cabinets, racks)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

#### D. Preservation Activities

D1. Does the **mission** of your institution include preservation of your collection? (*select one*)

- a. Yes
- b. No
- c. Don't know

D2. Does your institution have a **written, long-range preservation plan** for the care of the collection (a document that describes a multi-year course of action to meet an institution's overall preservation needs for its collection)? (*select one*)

- a. Yes
- b. Yes, but it is not up-to-date
- c. No, but one is being developed
- d. No, but preservation is addressed in overall long-range plan
- e. No
- f. Don't know

D3. Has a **survey of the general condition** of your collection been done (an assessment based on visual inspection of the collection and the areas where it is exhibited or held)? (*select one*)

- a. Yes
- b. Yes, but only of a portion of the collection
- c. Yes, but it is not up-to-date
- d. Yes, but only of a portion of the collection, and it is not up-to-date
- e. No
- f. Don't know

D4. Does your institution have a **written emergency/disaster plan** that includes the collection? (*select one*)

- a. Yes
- b. Yes, but it is not up-to-date
- c. No, but one is being developed
- d. No
- e. Don't know

D5. If you **have a written emergency/disaster plan**, is your staff trained to carry it out? (*select one*)

- a. Yes
- b. No
- c. Don't know
- d. Have no written emergency/disaster plan

D6. Are copies of **vital collection records** (e.g., *inventory, catalog, insurance policies*) stored offsite? (*select one*)

- a. Yes
- b. Some, but not all
- c. No
- d. Do not have copies
- e. Don't know
- f. Do not have collection records

D7. Do you have adequate **security systems** (e.g., *security guard, staff observation, intrusion detection*) to help prevent theft or vandalism of collections? (*select one*)

- a. Yes
- b. In some, but not all areas
- c. No
- d. Don't know



**i** = refer to “More Information” on the enclosed blue sheets

D8. Which of the following most closely describes your current **staffing for conservation/preservation**?  
(select all that apply)

- a. Paid conservation/preservation staff (full-time or part-time)
- b. Volunteers (full-time or part-time)
- c. Conservation/preservation duties assigned to various staff as needed
- d. Conservation/preservation services obtained through external provider
- e. No staff person has conservation/preservation responsibilities

D9. Indicate the internal staff who perform conservation/preservation activities. Please select an **estimate** from the ranges provided. If the number of FTE falls between possible responses, round to the nearest whole number. **i**

- Include all workers who perform conservation/preservation activities whether full-time, part-time, seasonal, work study, interns, etc.
- Express the total amount of staff time spent on conservation/preservation in full-time equivalents (FTEs) (e.g., two part-time staff who each work 20 hours a week on conservation/preservation activities would be counted as 1 full-time equivalent staff person).

Professional conservation/ preservation staff (e.g., preservation administrators, conservators, research scientists)

- a. 0 FTE
- b. up to 1 FTE
- c. 2-5 FTE
- d. 6-10 FTE
- e. 11-20 FTE
- f. More than 20 FTE
- g. Don't know

Support conservation/preservation staff (e.g., collections care assistants, technical assistants, handlers)

- a. 0 FTE
- b. up to 1 FTE
- c. 2-5 FTE
- d. 6-10 FTE
- e. 11-20 FTE
- f. More than 20 FTE
- g. Don't know

Volunteers (e.g., unpaid conservation/preservation workers, unpaid interns)

- a. 0 FTE
- b. up to 1 FTE
- c. 2-5 FTE
- d. 6-10 FTE
- e. 11-20 FTE
- f. More than 20 FTE
- g. Don't know

D10. What does your conservation/preservation program include? (select all that apply) **i**

	Done by institution staff	Done by external provider	Not done currently, but planned	Not done	Not applicable
a. Preventive conservation (e.g., housekeeping, holdings maintenance, rehousing, environmental monitoring)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Preservation management (e.g., administration, planning, assessment)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Conservation treatment (e.g., repair, mass deacidification, specimen preparation)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Preservation reformatting (e.g., preservation photocopying, microfilming)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Preservation of audio-visual media and playback equipment (e.g., preservation copies of media, maintaining equipment)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Preservation of digital materials and electronic records collections (e.g., migrating data to current software)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

D11. Does your institution’s conservation/preservation mission or program include the **responsibility to preserve digital collections** (computer based representation of text, numbers, images, and/or sound, e.g., optical discs, Web sites, electronic books)? (select one)

- a. Yes
- b. No
- c. Don’t know
- d. Not applicable

D12. Please indicate your institution’s **level of need** in the following areas related to conservation/preservation. **i**

	No Need	Need	Urgent Need	Don’t know	Not applicable
a. Finding aids or cataloging of collections	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Condition surveys or assessments of collection	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Staff training	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Security	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Environmental controls (e.g., heating, air conditioning, de-humidifying, humidifying)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Improvements to reduce collections’ exposure to light	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Conservation treatment (include specimen preparation)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Preservation of digital collections (digitized and born-digital)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i. Integrated pest management (approaches to prevent and solve pest problems in an efficient and ecologically sound manner)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

D13. For all your collections that are **currently in need of treatment** identify all the causes of the damage or loss of access to them. **i**

	No damage or loss	Some damage or loss	Significant damage or loss	Don’t know
a. Handling (e.g., by researchers, staff, in shipping)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Water or moisture (e.g., mold, stains, warping)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Light (e.g. fading, discoloration)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Airborne particulates or pollutants (e.g., dust, soot)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Fire	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Improper storage or enclosure (e.g., bent, creased, adhered together)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Pests	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Vandalism	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i. Physical or chemical deterioration (due to temperature, humidity, aging, e.g., brittle paper, flaked paint, cracked leather, degradation of electronic media)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
j. Obsolescence of playback equipment, hardware, or software	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
k. Prior treatment(s) or restoration	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**i** = refer to “More Information” on the enclosed blue sheets

D14. Do you **promote awareness** of conservation/preservation activities using the following?

	Yes	No	Not done currently, but planned	Don't know	Not applicable
a. Educating donors and/or trustees about preservation activities (e.g., in tours, demonstrations)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Presenting preservation activities to members' or friends' groups (e.g., in educational programming, printed/promotional materials)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Highlighting preservation activities in exhibitions or other programs for the public	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Serving as a source for conservation/preservation information to the public (e.g., responding to queries)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Using conservation/preservation as part of a strategy for earned income (e.g., selling archivally safe materials in shop, providing conservation on a fee-for-service basis)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Featuring preservation work on Web site	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### E. Expenditures and Funding

E1. Do you have funds specifically allocated for **conservation/preservation activities** in your annual budget? **i**  
(select one)

- a. Yes
- b. No specific line-item in budget, but other budgeted funds are available
- c. No
- d. Don't know

E2. What was the **total annual operating budget** of the entity indicated on page 1, question A1 for the **most recently completed fiscal year**? If exact amount is unknown, please provide an **estimate**. **i**

**Most recently completed fiscal year** (select one)      **Total annual operating budget**  
 a. FY 2002     b. FY 2003     c. FY 2004      \$ \_\_\_\_\_

E3. For the **most recently completed fiscal year**, what was your institution's **annual budget for conservation/preservation**? (round off or provide an estimate) **i**

- If you have no specific line-item in the budget, but use other budgeted funds for **conservation/preservation**, **estimate** the amount of budgeted funds used for **conservation/preservation**.
- *Include*: budgeted funds for staff (for those staff documented on page 4, question D9), supplies and equipment, surveys, treatment, preservation reformatting, commercial binding, consultants or contractors, and other preservation costs related to your collection(s). *Include* grants and any other temporary funding.
- *Do not include*: budgeted funds for utilities, security, capital projects or overhead.

**Most recently completed fiscal year** (select one)      **Annual budget for conservation/preservation**  
 a. FY 2002     b. FY 2003     c. FY 2004      \$ \_\_\_\_\_

E4. In the last three years, have any of your conservation and preservation expenditures been met by drawing on income from **endowed funds**? (select one)

- a. Yes
- b. No
- c. Don't know

- E5. From which of the following **external sources** have you received funding that you have used to support **conservation or preservation activities during the last 3 years** (whether you applied for it or not)? (*select all that apply*)
- a. Federal
  - b. State
  - c. Municipal
  - d. Corporation or company
  - e. Foundation
  - f. Individual donor or private philanthropist
  - g. Other external source, please specify: \_\_\_\_\_
  - h. Have received no funding from external sources
  - i. Don't know

- E6. Has your institution made an application, whether successful or unsuccessful, for conservation/preservation funding from any public or private source **in the last 3 years**? (*select one*)
- a. Yes
  - b. No
  - c. Don't know

- E7. If your institution **did not make** a grant application for conservation/preservation funding from any public or private source **in the last 3 years**, which of the following factors influenced the decision **not** to apply? (*select all that apply*)
- a. Not aware of appropriate funding sources
  - b. Lack of staff time or expertise to complete application
  - c. Additional project planning or preparation necessary before requesting grant funds
  - d. Conservation/preservation not an institutional priority
  - e. Currently have sufficient sources of funding
  - f. Have applied for grant(s) from external sources in the past but have been unsuccessful
  - g. Other, please specify: \_\_\_\_\_
  - h. Not applicable
  - i. Don't know

## F. Collections and Holdings

- F1. What estimated percentage of the collection is accessible through a **catalog** (*research tool or finding aid that provides intellectual control over collection through entries that may contain descriptive detail, including physical description, provenance, history, accession information, etc.*)? (*select one*)
- a. 0 %
  - b. 1-19%
  - c. 20-39%
  - d. 40-59%
  - e. 60-79%
  - f. 80-99%
  - g. 100%
  - h. Don't know
- F2. What estimated percentage of the collection's **catalog** is accessible **online** (*whether for institutional use, or made accessible to the public through your institution or a service provider*)?
- a. 0 %
  - b. 1-19%
  - c. 20-39%
  - d. 40-59%
  - e. 60-79%
  - f. 80-99%
  - g. 100%
  - h. Don't know
- F3. Do you provide **online** access to the **content** of any of your collections or holdings (*e.g., online exhibitions, interactive resources, digital art, digitally scanned photographs, documents, books, and other artifacts*)?
- Yes
  - No, but will have access within the next year
  - No
  - Don't know

**i** = refer to “More Information” on the enclosed blue sheets

F4. Does your institution hold collections of the following types?	Yes	No
a. <b>Books and Bound Volumes</b> — <i>monographs, serials, newspapers, scrapbooks, albums, pamphlets</i>	<input type="checkbox"/>	<input type="checkbox"/>
b. <b>Unbound Sheets</b> — <i>archival records, manuscripts, maps, oversized items, ephemera, broadsides, philatelic and numismatic artifacts, other paper artifacts</i>	<input type="checkbox"/>	<input type="checkbox"/>
c. <b>Photographic Collections</b> — <i>microfilm, microfiche, photographic prints, negatives, slides, transparencies, daguerrotypes, ambrotypes, tintypes, glass plate negatives, lantern slides</i>	<input type="checkbox"/>	<input type="checkbox"/>
d. <b>Moving Image Collections</b> — <i>motion picture film, video tape, laser disc, CD, DVD, minidisc</i>	<input type="checkbox"/>	<input type="checkbox"/>
e. <b>Recorded Sound Collections</b> — <i>cylinder, phonodisc, cassette, open reel tape, DAT, CD, DVD, MP3</i>	<input type="checkbox"/>	<input type="checkbox"/>
f. <b>Digital Material Collections</b> — <i>floppy discs, CD-R, DVD-R, data tape, online collections</i>	<input type="checkbox"/>	<input type="checkbox"/>
g. <b>Art Objects</b> — <i>paintings, prints, drawings, sculpture, decorative arts (e.g., fine metalwork, jewelry, timepieces, enamels, ivories, lacquer)</i>	<input type="checkbox"/>	<input type="checkbox"/>
h. <b>Historic and Ethnographic Objects</b> — <i>textiles (including flags, rugs, costumes and accessories), ceramics, glass (including stained glass), ethnographic artifacts (e.g., leather, skin, baskets, bark), metalwork (e.g., arms and armor, medals, coins), furniture, domestic artifacts (including frames, household tools/machines, dolls/toys, musical instruments), technological and agricultural artifacts, medical and scientific artifacts, transportation vehicles</i>	<input type="checkbox"/>	<input type="checkbox"/>
i. <b>Archaeological Collections</b>	<input type="checkbox"/>	<input type="checkbox"/>
j. <b>Natural Science Specimens</b> — <i>zoological, botanical, geological, paleontological, paleobotany specimens</i>	<input type="checkbox"/>	<input type="checkbox"/>

F5. In the following chart, please indicate the estimated number for each type of collection you hold. **i**

- Include only collections that are a permanent part of your holdings or for which you have accepted preservation responsibility.
- **Estimate** your total holdings in each category. For types of collections not listed, record under the appropriate “other” category. If possible, please specify what you have included.
- **Do not leave any category blank**; where applicable, check “have no holdings” or “quantity unknown.”
- For each collection, note the **estimated percentage that is in need of preservation**. It is not necessary for your institution to have done a condition survey on all or part of your collections to provide this estimate. If you do not know the condition of your materials and cannot even provide an estimate, enter 100% in “unknown condition.”
- On each line, the percentages indicating condition **should total 100%**.

Books and Bound Volumes ( <i>record in volumes</i> )	Have no holdings	Approx. Quantity # of units	Quantity unknown	% in unknown condition	% in no need	% in need	% in urgent need
Books/monographs	<input type="checkbox"/>	_____	<input type="checkbox"/>	____%	____%	____%	____%
Serials/newspapers ( <i>on paper</i> )	<input type="checkbox"/>	_____	<input type="checkbox"/>	____%	____%	____%	____%
Scrapbooks, albums, pamphlets	<input type="checkbox"/>	_____	<input type="checkbox"/>	____%	____%	____%	____%
Other books and bound volumes ( <i>please specify</i> )	<input type="checkbox"/>	_____	<input type="checkbox"/>	____%	____%	____%	____%
_____		_____		____%	____%	____%	____%
_____		_____		____%	____%	____%	____%
_____		_____		____%	____%	____%	____%

Unbound Sheets	Have no holdings	Approx. # of units	Quantity unknown	% in unknown condition	% in no need	% in need	% in urgent need
Archival records/manuscripts ( <i>record in linear/ cubic feet</i> )	<input type="checkbox"/>	ft	<input type="checkbox"/>	%	%	%	%
Maps and oversized items ( <i>record in linear/ cubic feet</i> )	<input type="checkbox"/>	ft	<input type="checkbox"/>	%	%	%	%
Ephemera and broadsides ( <i>record in items</i> )	<input type="checkbox"/>		<input type="checkbox"/>	%	%	%	%
Philatelic and numismatic artifacts ( <i>record in items</i> )	<input type="checkbox"/>		<input type="checkbox"/>	%	%	%	%
Other paper artifacts ( <i>please specify</i> )	<input type="checkbox"/>		<input type="checkbox"/>	%	%	%	%

Photographic Collections ( <i>record in items</i> )	Have no holdings	Approx. # of units	Quantity unknown	% in unknown condition	% in no need	% in need	% in urgent need
Microfilm and Microfiche ( <i>record number of units</i> )	<input type="checkbox"/>		<input type="checkbox"/>	%	%	%	%
Black and white prints, all processes ( <i>e.g., albumen, collodion, silver gelatin</i> )	<input type="checkbox"/>		<input type="checkbox"/>	%	%	%	%
Black and white film negatives, pre-1950 ( <i>e.g., cellulose nitrate, cellulose acetate</i> )	<input type="checkbox"/>		<input type="checkbox"/>	%	%	%	%
Black and white film negatives, post-1950 ( <i>e.g., cellulose acetate, polyester</i> )	<input type="checkbox"/>		<input type="checkbox"/>	%	%	%	%
Color prints, negatives, and positives ( <i>including slides and transparencies</i> )	<input type="checkbox"/>		<input type="checkbox"/>	%	%	%	%
Cased objects ( <i>e.g., daguerreotype, ambrotype, tintype</i> )	<input type="checkbox"/>		<input type="checkbox"/>	%	%	%	%
Glass plate negatives and lantern slides	<input type="checkbox"/>		<input type="checkbox"/>	%	%	%	%
Other photographic collections ( <i>e.g., digital and inkjet prints</i> ) ( <i>please specify</i> )	<input type="checkbox"/>		<input type="checkbox"/>	%	%	%	%

**i** = refer to “More Information” on the enclosed blue sheets

<b>Moving Image Collections</b> <i>(record in items, e.g., reel, can, cassette)</i>	<b>Have no holdings</b>	<b>Approx. # of units</b>	<b>Quantity unknown</b>	<b>% in unknown condition</b>	<b>% in no need</b>	<b>% in need</b>	<b>% in urgent need</b>
Motion picture film <i>(record in items, e.g., reels, cans)</i>	<input type="checkbox"/>	_____	<input type="checkbox"/>	_____ %	_____ %	_____ %	_____ %
Magnetic tape <i>(e.g., Beta video, VHS video, digital)</i>	<input type="checkbox"/>	_____	<input type="checkbox"/>	_____ %	_____ %	_____ %	_____ %
Disc <i>(e.g., laser, CD, DVD, minidisc)</i>	<input type="checkbox"/>	_____	<input type="checkbox"/>	_____ %	_____ %	_____ %	_____ %
Other moving image collections <i>(please specify)</i>	<input type="checkbox"/>	_____	<input type="checkbox"/>	_____ %	_____ %	_____ %	_____ %
_____							
_____							
_____							

<b>Recorded Sound Collections</b> <i>(record in items, e.g., reel, cassette, disc)</i>	<b>Have no holdings</b>	<b>Approx. # of units</b>	<b>Quantity unknown</b>	<b>% in unknown condition</b>	<b>% in no need</b>	<b>% in need</b>	<b>% in urgent need</b>
Grooved media <i>(e.g., cylinder, phonodisc)</i>	<input type="checkbox"/>	_____	<input type="checkbox"/>	_____ %	_____ %	_____ %	_____ %
Magnetic media <i>(e.g., cassette, open reel tape, DAT)</i>	<input type="checkbox"/>	_____	<input type="checkbox"/>	_____ %	_____ %	_____ %	_____ %
Optical media <i>(e.g., CD, DVD)</i>	<input type="checkbox"/>	_____	<input type="checkbox"/>	_____ %	_____ %	_____ %	_____ %
Digital media <i>(e.g., MP3s)</i>	<input type="checkbox"/>	_____	<input type="checkbox"/>	_____ %	_____ %	_____ %	_____ %
Other recorded sound collections <i>(e.g., wire, dictabelts) (please specify)</i>	<input type="checkbox"/>	_____	<input type="checkbox"/>	_____ %	_____ %	_____ %	_____ %
_____							
_____							
_____							

<b>Digital Material Collections</b> <i>(record in items, do not include moving images or recorded sound)</i>	<b>Have no holdings</b>	<b>Approx. # of units</b>	<b>Quantity unknown</b>	<b>% in unknown condition</b>	<b>% in no need</b>	<b>% in need</b>	<b>% in urgent need</b>
Floppy discs	<input type="checkbox"/>	_____	<input type="checkbox"/>	_____ %	_____ %	_____ %	_____ %
Other discs	<input type="checkbox"/>	_____	<input type="checkbox"/>	_____ %	_____ %	_____ %	_____ %
CD-R/DVD-R	<input type="checkbox"/>	_____	<input type="checkbox"/>	_____ %	_____ %	_____ %	_____ %
Data tape <i>(record in cassettes or reels)</i>	<input type="checkbox"/>	_____	<input type="checkbox"/>	_____ %	_____ %	_____ %	_____ %
Online collection <i>(record in number of files)</i>	<input type="checkbox"/>	_____	<input type="checkbox"/>	_____ %	_____ %	_____ %	_____ %
Other digital collections <i>(please specify)</i>	<input type="checkbox"/>	_____	<input type="checkbox"/>	_____ %	_____ %	_____ %	_____ %
_____							
_____							
_____							

<b>Art Objects (record in items)</b>	<b>Have no holdings</b>	<b>Approx. # of units</b>	<b>Quantity unknown</b>	<b>% in unknown condition</b>	<b>% in no need</b>	<b>% in need</b>	<b>% in urgent need</b>
Painting (e.g., on canvas, panel, plaster)	<input type="checkbox"/>		<input type="checkbox"/>	%	%	%	%
Art on paper (e.g., prints, drawings, watercolors)	<input type="checkbox"/>		<input type="checkbox"/>	%	%	%	%
Sculpture (include carvings, indoor and outdoor sculpture in all media)	<input type="checkbox"/>		<input type="checkbox"/>	%	%	%	%
Decorative arts (e.g., fine metalwork, jewelry, timepieces, enamels, ivories, lacquer)	<input type="checkbox"/>		<input type="checkbox"/>	%	%	%	%
Other art objects (please specify)	<input type="checkbox"/>		<input type="checkbox"/>	%	%	%	%

<b>Historic and Ethnographic Objects (record in items)</b>	<b>Have no holdings</b>	<b>Approx. # of units</b>	<b>Quantity unknown</b>	<b>% in unknown condition</b>	<b>% in no need</b>	<b>% in need</b>	<b>% in urgent need</b>
Textiles (include flags, rugs, costumes and accessories)	<input type="checkbox"/>		<input type="checkbox"/>	%	%	%	%
Ceramics and glass artifacts (include stained glass)	<input type="checkbox"/>		<input type="checkbox"/>	%	%	%	%
Ethnographic and organic collections (e.g., leather, skin, baskets, bark)	<input type="checkbox"/>		<input type="checkbox"/>	%	%	%	%
Metalwork (e.g., arms and armor, medals, coins)	<input type="checkbox"/>		<input type="checkbox"/>	%	%	%	%
Furniture	<input type="checkbox"/>		<input type="checkbox"/>	%	%	%	%
Domestic artifacts (include frames, household tools/machines, dolls/toys, musical instruments)	<input type="checkbox"/>		<input type="checkbox"/>	%	%	%	%
Science, technology, agricultural, medical artifacts (include transportation vehicles)	<input type="checkbox"/>		<input type="checkbox"/>	%	%	%	%
Other historic and ethnographic objects (please specify)	<input type="checkbox"/>		<input type="checkbox"/>	%	%	%	%



**i** = refer to “More Information” on the enclosed blue sheets

<b>Archaeological Collections, Individually Cataloged (record in items)</b>	<b>Have no holdings</b>	<b>Approx. # of units</b>	<b>Quantity unknown</b>	<b>% in unknown condition</b>	<b>% in no need</b>	<b>% in need</b>	<b>% in urgent need</b>
Individually cataloged organic based material (e.g., textile, fiber, wood, bone, shell, feather)	<input type="checkbox"/>	_____	<input type="checkbox"/>	_____%	_____%	_____%	_____%
Individually cataloged inorganic based material (e.g., ceramic, glass, metal, plastics)	<input type="checkbox"/>	_____	<input type="checkbox"/>	_____%	_____%	_____%	_____%

<b>Archaeological Collections, Bulk (record in cubic feet)</b>	<b>Have no holdings</b>	<b>Approx. # of units</b>	<b>Quantity unknown</b>	<b>% in unknown condition</b>	<b>% in no need</b>	<b>% in need</b>	<b>% in urgent need</b>
Bulk organic material (e.g., textile, fiber, wood, bone, shell, feather) (record in cubic feet)	<input type="checkbox"/>	_____ ft <sup>3</sup>	<input type="checkbox"/>	_____%	_____%	_____%	_____%
Bulk inorganic material (e.g., ceramic, glass, metal, plastics) (record in cubic feet)	<input type="checkbox"/>	_____ ft <sup>3</sup>	<input type="checkbox"/>	_____%	_____%	_____%	_____%

<b>Natural Science Specimens (record in items)</b>	<b>Have no holdings</b>	<b>Approx. # of units</b>	<b>Quantity unknown</b>	<b>% in unknown condition</b>	<b>% in no need</b>	<b>% in need</b>	<b>% in urgent need</b>
Zoological specimens: dry, glass slide, and frozen	<input type="checkbox"/>	_____	<input type="checkbox"/>	_____%	_____%	_____%	_____%
Zoological specimens: wet preparations	<input type="checkbox"/>	_____	<input type="checkbox"/>	_____%	_____%	_____%	_____%
Botanical specimens: dry, glass slide, frozen, culture, and modern palynology materials	<input type="checkbox"/>	_____	<input type="checkbox"/>	_____%	_____%	_____%	_____%
Botanical specimens: wet preparations	<input type="checkbox"/>	_____	<input type="checkbox"/>	_____%	_____%	_____%	_____%
Geological specimens (e.g., rocks, gems, minerals, and meteorites)	<input type="checkbox"/>	_____	<input type="checkbox"/>	_____%	_____%	_____%	_____%
Vertebrate paleontological specimens	<input type="checkbox"/>	_____	<input type="checkbox"/>	_____%	_____%	_____%	_____%
Invertebrate paleontological specimens (include appropriate microfossils and nannofossils)	<input type="checkbox"/>	_____	<input type="checkbox"/>	_____%	_____%	_____%	_____%
Paleobotany specimens (include appropriate microfossils, nannofossils, and fossil palynology materials)	<input type="checkbox"/>	_____	<input type="checkbox"/>	_____%	_____%	_____%	_____%
Other natural science specimens (please specify)	<input type="checkbox"/>	_____	<input type="checkbox"/>	_____%	_____%	_____%	_____%
_____		_____					
_____		_____					
_____		_____					

**G. Respondent Information**

G1. How many **staff are currently employed** in your collecting institution (as identified on page 1, question A1)? Do not express in full-time equivalents (FTEs). Indicate "0" if you have no staff in a category.

	<b>Number of staff</b>	<b>Don't know</b>
a. Full-time paid staff	_____	<input type="checkbox"/>
b. Part-time paid staff	_____	<input type="checkbox"/>
c. Full-time unpaid staff	_____	<input type="checkbox"/>
d. Part-time unpaid staff	_____	<input type="checkbox"/>

G2. How many **visitors or users** did you serve last year? Indicate "0" if you had no visitors or users in a category. **i**

	<b>Number of visitors or users</b>	<b>Don't know</b>
a. On site	_____	<input type="checkbox"/>
b. Off site (e.g., traveling exhibitions, bookmobiles, educational programs)	_____	<input type="checkbox"/>
c. Electronic (e.g., visits to Web site, electronic distribution lists, electronic discussion groups)	_____	<input type="checkbox"/>

**To be completed by lead person completing or coordinating the survey.**

This information will be used only if RMC Research Corporation needs to clarify a response. RMC Research Corporation will keep this information, like all the information you provided in this survey, completely confidential. Only aggregate data will be reported. Your individual responses will never be published or identified by Heritage Preservation, the Institute of Museum and Library Services, or any other organization cooperating in this project.

G3. Name of lead person completing or coordinating survey (*will remain confidential*) \_\_\_\_\_

G4. Title \_\_\_\_\_

G5. Responsibility for preservation activities \_\_\_\_\_

G6. Phone number \_\_\_\_\_ G7. Fax number \_\_\_\_\_

G8. Email address \_\_\_\_\_

G9. Did more than one person complete this survey?

- a. Yes     b. No

G10. May we have permission to include the name of your institution on a published list of survey participants?

Your survey responses will not be linked to your name; results will be reported only in aggregate.

- a. Yes     b. No

G11. (*optional*) Use the space below to explain your most pressing conservation/preservation need.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**THANK YOU!**

ADDITIONAL SPACE FOR RESPONSES (IF NEEDED):

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**About Heritage Preservation**—Heritage Preservation is a non-profit organization dedicated to preserving our nation's heritage. Its members include libraries, museums, archives, historic preservation organizations, historical societies, conservation organizations, and other professional groups concerned with saving the past for the future. For information on the Heritage Health Index, contact Kristen Overbeck Laise, Heritage Preservation, 1012 14th Street, NW, Suite 1200, Washington, DC 20005, 202-233-0800, [klaise@heritagepreservation.org](mailto:klaise@heritagepreservation.org), or [www.heritagepreservation.org](http://www.heritagepreservation.org).

**About the Institute of Museum and Library Services**—IMLS is an independent Federal agency that fosters leadership, innovation, and a lifetime of learning by supporting the nation's museums and libraries. Created by the Museum and Library Services Act of 1996, P.L. 104-208, IMLS administers the Library Services and Technology Act and the Museum Services Act. The Institute receives policy advice from the Presidentially appointed, Senate confirmed National Museum and Library Services Board. Over the last two decades, IMLS has made more than 5,200 grants for conservation through their Conservation Project Support grant and Conservation Assessment Program. For more information, including grant applications, contact IMLS at 1100 Pennsylvania Avenue, NW, Washington, DC 20506, 202-606-8536, or [www.imls.gov](http://www.imls.gov).

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Heritage Health Index

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## More Information

### Definitions

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As you complete the survey, you may wish to refer to the definitions and comments below for further clarification of certain questions and terminology.

Throughout the survey, we have used the following definitions for conservation and preservation:

**Conservation:** The treatment of materials, aided by examination and research, and the study of the environments in which they are placed.

**Preservation:** The protection of materials through activities that minimize chemical and physical deterioration and damage and/or that prevent loss of informational content.

#### Question C5: Storage Needs (page 4)

**Need:** Improvement required to reduce risk of damage or deterioration to collections.

**Urgent Need:** Major improvement required to prevent damage or deterioration to collections.

#### Question D10: What Your Conservation/Preservation Program Includes (page 5)

**Institution staff:** Workers at the entity indicated on page 1, question A1. Include temporary, hourly, and volunteer workers but do not include hired consultants.

**External providers:** Workers, including volunteers, from outside the entity indicated on page 1, question A1, or its parent institution(s) that provide conservation/preservation services, such as consultants and workers at another institution or firm.

#### Question D12: Conservation/Preservation Needs (page 6)

**Need:** Improvement required to reduce risk of damage or deterioration to collections.

**Urgent Need:** Major improvement required to prevent damage or deterioration to collections.

#### Question D13: Collections in Need of Treatment (page 6)

**Some damage or loss:** Change(s) in an item's physical or chemical state requiring minor treatment.

**Significant damage or loss:** Change(s) in an item's physical or chemical state necessitating major treatment or reformatting or resulting in total loss of access.

#### Question F5: Estimated Quantity and Condition of Holdings (page 9)

- Enter the number or an estimate of items in each category, unless another unit of measurement is noted.
- For object and scientific collections, documentary evidence should be recorded in appropriate categories (e.g., photographs, archival records, recorded sound tapes).
- Use the following definitions:

**No need:** Material is stable enough for use and is housed in a stable environment that protects it from long-term damage and deterioration.

**Need:** Material may need minor treatment to make it stable enough for use, and/or the collection needs to be rehoused into a more stable enclosure or environment to reduce risk of damage or deterioration.

**Urgent Need:** Material needs major treatment or reformatting to make it stable enough for use, and/or the material is located in an enclosure or environment that is causing damage or deterioration. For machine-readable collections, deterioration of media and/or obsolescence of play-back equipment or hardware/software threatens loss of content.

**Unknown:** Material has not been recently accessed by staff for visual inspection and/or condition is unknown.

### Frequently Asked Questions

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#### What do you mean by "collections for which you accept preservation responsibility"?

Not all collections that are important to your institution are meant to be preserved. Some are meant to be used by visitors or patrons and are disposed of or replaced if they are lost or damaged. Others are not accessioned into the collection because they fall outside the institution's mission or could be replaced if necessary. Some examples of collections for which you do **not** accept preservation responsibility might be:

- current books, magazines, video tapes, sound recordings of which multiple copies exist at the institution and/or could be replaced if lost or damaged and/or are deemed expendable
- reference books or materials that aid in staff research but are not part of the accessioned collections
- teaching aids or collections (e.g., commonly found specimens, hands-on exhibits at a youth museum)
- replicas of historic objects.

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### **Our collecting institution has very few collection items that we take a preservation responsibility for; should we still complete the questionnaire?**

Yes, please complete the questionnaire. We expect that some institutions take preservation responsibility for only a few items. It is important that such institutions are represented in the Heritage Health Index data. If your institution has **no** collections for which you take preservation responsibility, please return the survey with this noted.

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### **Our collecting institution has various types of collections; should we complete the Heritage Health Index for all of them?**

Yes, but some exceptions and clarifications apply, such as:

- If you are a botanical garden, arboretum, zoo, aquarium, or nature center that has living collections, complete the questionnaire only for your **nonliving collections**.
- If your institution has historic buildings, complete the questionnaire only for your collections, **not your historic buildings** (even if those buildings are a part of your institution's preservation responsibility or are accessioned as collections).
- If you are a public library system with branches, you should include collections held at branches for which your system accepts preservation responsibility.
- If you are a library with an archives, history room, or other collections, include all collections for which you accept preservation responsibility.
- If you are a museum or historical society that has an archives or library as part of your institution, include the archival and/or library materials for which you accept preservation responsibility.

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### **Our collecting institution is part of a university; should we include other campus collections in the survey?**

Every college or university is organized differently, but Heritage Preservation has attempted to identify the separate entities on campus that should receive the Heritage Health Index. If the entity identified on page 1, question A1, of the questionnaire is distinct from other university collections, complete the questionnaire for all collections that are held by this entity. It is possible that other university collections will receive their own survey.

Some specific examples:

- If the entity identified on page 1, question A1, is "University Natural History Museum," that entity should complete the survey for all collections under its care, including its library and archival collections. Do not include collections not under your care that are instead held by other museums, libraries, or archives within the university.
- If the entity identified on page 1, question A1, is "University Main Library," and this library is only one entity in a system of university libraries, which has centralized many library functions, such as cataloging, gathering statistics, and preservation activities, then the survey should be completed for **all the libraries and archives in the university library system**. Do not include any departments or schools that are not included in central operations of this library system.
- If the entity identified on page 1, question A1, is a scientific research collection that is operated by a specific department, complete the questionnaire just for this collection. Other research collections on campus may receive their own survey.

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### **The environmental and storage conditions in our collecting institution vary greatly from building to building, or even room to room. How should we handle questions that ask for one response covering several different sets of conditions?**

- On page 3, questions C1 through C3 address three components of environmental controls, and it might be most appropriate for your institution to select "in some, but not all areas."

- On page 3, question C4, you can identify how much storage at your institution is adequate.
- On page 4, question C5, you should average the amount of need your institution has in the various areas. If you have a small collection that is in “urgent need” of new or improved storage furniture/accessories, but most of the collection has lower level “need” for storage furniture/accessories, it may be most accurate to choose “need” as an institutional average. Use your best judgment.

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**In a few months our collecting institution will begin to address some of the preservation issues brought up in the Heritage Health Index. Should we report what we are currently doing or what we plan to do?**

Heritage Preservation understands that preservation is an ongoing process. The Heritage Health Index is planned to be repeated every four years, so that we will be able to track national progress in addressing preservation needs.

Some questions allow you to indicate that certain activities are being planned (page 5, question D10, and page 7, question D14).

All other questions should be answered for the current situation and condition of your collections **unless the work is already in progress**. For example, you should report on preservation staff that are currently working, not staff you plan to hire or who no longer work with you. Estimates for the need to do preservation activities should reflect your current conditions, unless one of those needs is currently being addressed. For example, on page 6, question D12, row “e,” if your institution is currently undergoing a renovation to install new environmental controls, it may be most accurate to select “no need.” The estimate of condition should, again, reflect the current state of your collections unless improvement is in progress (e.g., black and white photographs currently being rehoused in appropriate sleeves and boxes).

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**We often hire paid, part-time student workers to assist with simple preservation tasks; however, they are only temporary workers. Should we include them in our preservation staff?**

Yes. Temporary workers should be included in your response on page 5, question D9. In the case of student workers, they would likely be considered “support conservation/preservation staff.” For example, if you **currently** have two paid student workers who each work 10 hours a week for 6 months, then the full-time equivalent of your support conservation/preservation staff is .25 (2 workers x 10 hours=20 hours or .5 FTE) (.5 FTE x .5 year=.25 FTE). Remember that estimates are acceptable. Note that 1 FTE = a year-round worker who works an average of 40 hours per week.

If your number of FTE falls between possible responses (e.g., between 1 and 2 FTE or between 5 and 6 FTE), round to the nearest whole number.

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**Our institution is open April to October only, and we have trained some volunteers to do routine housekeeping. Are they preservation staff?**

Yes. Any volunteers who assist with the care of collections should be counted on page 5, question D9. For instance, if two volunteers each work 5 hours a week for 6 months, then the full-time equivalent would be approximately .13 (2 workers x 5 hours = 10 hours or .25 FTE) (.25 FTE x .5 year = .13 FTE).

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**Should we report on the operating budget of our entire institution?**

You should report on the total annual operating budget for the entity identified on page 1, question A1. You should not provide the operating budget for a parent institution, if your institution has one. For example, if the entity identified on page 1, question A1 is “University Natural History Museum,” just the total annual operating budget for the museum should be reported—**not the entire university’s budget**. If you have corrected the entity on page 1, question A1, please report on the entity you identified.

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**Our institution doesn’t have a line item for preservation and conservation, but we do use budgeted funds for staff and supplies. Last year we also received some grant funding for a preservation and conservation project. How should we complete question E3 on page 7?**

**Whether or not** your institution has a specific budget line-item for preservation and conservation, you should complete question E3 on page 7. Again, estimates are acceptable. To calculate staff costs, use the figures for

preservation/conservation staff that you indicated on page 5, question D9. Include any portion of your institution's supply or equipment budget that was used to purchase items relating to preservation and conservation. Include any expenditures made for preservation and conservation activities, whether done internally or by an external provider. You should include any grant funds or other temporary funding used for preservation and conservation. Do not include utilities, security, capital expenditures, or overhead in your response to question E3.

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**Our institution has undertaken a major conservation treatment project this year, and our conservation/preservation budget and staffing levels are higher than usual. Should we record this figure even if it is not typical?**

The Heritage Health Index is meant to be a snapshot of current activities, and we expect to capture dips and peaks in staffing and funding levels. While your institution's project may not be typical, it will give us important information about the level of preservation activity nationally. However, note the instructions on page 7, question E3, about what should and should not be included in the preservation budget (e.g., capital expenditures not included).

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**Some of the categories on pages 9-13, question F5, do not match the categories our institution uses in cataloging. How should we answer the question?**

Every institution organizes its collection in a way that is meaningful to them. Therefore, the categories listed on pages 9-13, question F5, may not exactly match the system you use. If you have collections that do not fit in the specified categories, please record them in the appropriate "other" category and briefly indicate the type of collection they are.

---

**We have not cataloged some of our collections. How should we go about determining the approximate number of units for question F5 on pages 9-13?**

An **estimate** is fine. The number is important so that Heritage Preservation can determine the scope of national preservation needs. Even figures such as "10, 100, 1,000, 5,000" are useful for the purposes of this questionnaire. If it is not possible to provide an estimate, check "quantity unknown." Make sure to check "have no holdings" if your institution has no collections in that category.

---

**Our institution has object collections organized by subject matter and archives identified by subject or person. Within these collections there are many media and formats, including manuscripts, photographs, ephemera, and art on paper, but we don't know the exact quantity and condition of these items. How should these collections be recorded in question F5 on pages 9-13?**

Archival records and manuscripts should be recorded in linear feet in the "Unbound Sheets" section on page 10. If it is feasible to quantify or estimate other specific formats (e.g., photographs, domestic artifacts) by number of items, please record them in the relevant category and exclude them from the estimate of linear footage. If your thematic collections contain various media, provide estimates and record them in the appropriate categories.

---

**We have never done a condition assessment of our collections. How can we determine the percentages of materials in need of preservation?**

Even if you have not undertaken a condition assessment of all or part of your collections, provide your best estimate of the need of collections in each category, based on your working knowledge of the materials in your care. Make sure that the percentages indicating condition in each line add up to 100%. If it is not possible to provide an estimate of need for all or part of the collection, indicate that percentage in the "unknown condition" column.



---

**Our digital collections include back-up copies and online journal subscriptions. How should these be counted in question F5 “Digital Material Collections” on page 11?**

Again, you should include all collections for which you accept preservation responsibility. This would include service or back-up copies, since they would need to be maintained (e.g., through migration to another format).

However, you should not include digital materials that your institution makes available through a subscription service, such as electronic journals or databases, unless you or your parent institution maintains master digital files for these resources. In the case of most online or database subscriptions, the service provider would have the responsibility for preserving those materials, not your institution.

For example, if your institution owns original survey maps, purchased CD-ROMs with digital copies of these maps from a vendor, integrated those scanned maps into your online catalog, and subscribes to a database of survey maps from around the country, you would want to complete question F5 to record the original number of maps, number of CDs, and number of online files. You would not record the database subscription.

---

**Our digital collections include digital images of some photographs that are in our collection. How should these be counted in question F5 “Digital Material Collections” on page 11?**

You should consider whether these digital copies are a permanent part of your collection for which you take preservation responsibility. If they are, record the media on which they are stored in the “Digital Materials Collections” section of question F5 on page 11.

The original photographs should also be recorded under “Photographic Collections” in question F5 on page 10.

---

**We are a large museum that has many millions of visitors per year. We also have a library and an archives. Question G2a on page 14 asks for onsite visitors; should we include only those researchers and users who access the collections for research purposes?**

The response to question G2a should include all visitors/users who come to the institution identified in question A1. In your case, record all museum visitors including researchers who use the museum’s library and archives.

---

**There are several questions we cannot answer. Do you still want us to respond to the survey?**

Heritage Preservation hopes that you will be able to provide responses to each question. In many cases, we have given you the option of selecting “don’t know” or “unknown.” Please complete the survey to the best of your ability and return it as directed, even if there are questions you cannot answer.

---

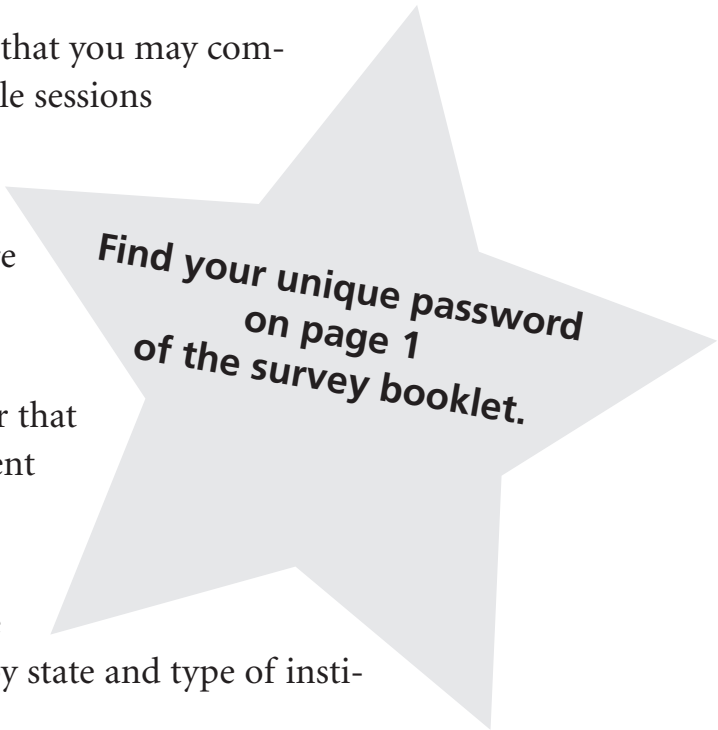
**I have additional questions. Who can help me?**

You may contact Kristen Laise at 202-233-0824, 202-233-0800, or [klaise@heritagepreservation.org](mailto:klaise@heritagepreservation.org) or another member of the Heritage Health Index staff at 202-233-0800.

# Submit Your Heritage Health Index Questionnaire Online at [www.heritagehealthindex.org](http://www.heritagehealthindex.org)

## Advantages of the online survey:

- 🖱 Ability to save your responses so that you may complete the questionnaire in multiple sessions
- 🖱 Reminders of which sections are completed and which ones are in progress
- 🖱 Helpful tools, such as a calculator that computes your full-time equivalent (FTE) staff
- 🖱 Access to a running tally of some preliminary results and returns by state and type of institution
- 🖱 Convenient way to have staff members contribute to data gathering
- 🖱 Printable version of the completed questionnaire for your records
- 🖱 One-click access to definitions and Frequently Asked Questions
- 🖱 Instant and confidential data submission



**Find your unique password  
on page 1  
of the survey booklet.**

**Technical questions? Contact RMC at 800-258-0802 or [HHITA@rmcres.com](mailto:HHITA@rmcres.com).**

**Questions about the survey? Contact Kristen Laise at 202-233-0824, 202-233-0800, or [klaise@heritagepreservation.org](mailto:klaise@heritagepreservation.org) or another member of the Heritage Health Index staff at 202-233-0800.**

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## Appendix H—N Values for Data Shown in Report Figures

The following indicates the weighted number of institutions that are included in the data shown in the figures of the Heritage Health Index.

- Fig. 3.1 Heritage Health Index Respondents n=3,370, weighted n=30,827 (hereafter n= weighted number of institutions unless otherwise noted)
- Fig. 3.2 Representation by Specific Type of Institution n=30,827 institutions
- Fig. 3.3 Representation by Type of Institution n=30,827 institutions
- Fig. 3.4 Representation by Size n=30,827 institutions
- Fig. 3.5 Representation by Annual Operating Budget n=26,709 institutions
- Fig. 3.6 Average Staff Size  
Full-time Paid Staff n=26,980 institutions  
Part-time Paid Staff n=26,751 institutions Full-time Unpaid Staff n=23,511 institutions  
Part-time Unpaid Staff n=24,640 institutions
- Fig. 3.7 Representation by Region n=30,827 institutions
- Fig. 3.8 Institutions' Number of Additional Functions n=30,827 institutions
- Fig. 3.9 Institutions' Additional Functions or Services n=30,827 institutions
- Fig. 3.10 Representation by Governance n=30,411 institutions
- Fig. 3.11 Representation of Academic Institutions n=5,168 institutions
- Fig. 3.12 Representation Including Academic Entities in Governance n=30,259 institutions
- Fig 4.1 U.S. Institutions Have Taken Responsibility to Preserve 4.8 Billion Collections Items  
Books and Bound Volumes n=16,288 institutions  
Microfilm/Microfiche n=7,737 institutions  
Natural Science Specimens n=3,100 institutions  
Photographic Collections n=9,974 institutions  
Archaeological Collections, Individually Cataloged n=3,059 institutions  
Unbound Sheet, Cataloged in Items n=4,036 institutions  
Online Files n=1,890 institutions  
Historic Objects n=9,894 institutions  
Recorded Sound n=9,273 institutions  
Unbound Sheets, Cataloged in Linear Feet n=9,467 institutions  
Moving Images n=11,308 institutions  
Art Objects n=11,697 institutions  
Digital Materials n=3,497 institutions  
Archaeological Collections, Bulk Cataloged n=1,486 institutions
- Fig 4.2 Collections Held by U.S. Institutions (by type) n=4,845,774,889 collections items
- Fig 4.3 Collections Held by U.S. Institutions (by size) n=4,845,774,889 collections items
- Fig. 4.4 Institutions with a Written, Long-range Plan for the Care of the Collection n=30,426 institutions

Fig. 4.5 Collections Items in Unknown Condition, Fig. 4.6 Collections Items in No Need, Fig. 4.7 Collections Items in Need, Fig. 4.8 Collections Items in Urgent Need & Fig. 4.9 Collections Items in Need and Urgent Need

Books and bound volumes n=21,408 institutions

Unbound sheets-cataloged in linear feet n=14,365 institutions

Unbound sheets-cataloged in items n=7,811 institutions

Microfilm/Microfiche n=9,608 institutions

Photographic collections n=15,821 institutions

Moving image collections n=14,594 institutions

Recorded sound collections n=13,155 institutions

Digital material collections n=7,899 institutions

Online files n=3,857 institutions

Art objects n=14,785 institutions

Historic and ethnographic objects n=13,704 institutions

Archaeological collections-individually cataloged n=5,108 institutions

Archaeological collections-bulk cataloged n=3,140 institutions

Natural science specimens n=4,553 institutions

Fig. 4.10 Institutions Care for 1.7 Billion Books and Bound Volumes n=16,288 institutions

Fig. 4.11 Condition of Books and Bound Volumes n=21,408 institutions

Fig. 4.12 Condition of Books and Bound Volumes (by specific type)

Quantity n=16,288 institutions

Condition n=21,408 institutions

Fig. 4.13 Institutions Care for 44 Million Linear Feet of Unbound Sheets n=9,467 institutions

Fig. 4.14 Condition of Unbound Sheets Measured in Linear Feet n=14,365 institutions

Fig. 4.15 Condition of Unbound Sheets Measured in Linear Feet (by specific type)

Quantity n=9,467 institutions

Condition n=14,365 institutions

Fig. 4.16 Institutions Care for 96 Million Items of Unbound Sheets n=4,036 institutions

Fig. 4.17 Condition of Unbound Sheets in Items n=7,811 institutions

Fig. 4.18 Condition of Unbound Sheets in Items (by specific type)

Quantity n=4,036 institutions

Condition n=7,811 institutions

Fig. 4.19 Institutions Care for 1 Billion Microfilm and Microfiche n=7,737 institutions

Fig. 4.20 Condition of Microfilm and Microfiche n=9,608 institutions

Fig. 4.21 Institutions Care for 727 Million Photographic Items n=9,974 institutions

Fig. 4.22 Condition of Photographic Items n=15,821 institutions

Fig. 4.23 Condition of Photographic Items (by specific type)

Quantity n=9,974 institutions

Condition n=15,821 institutions

Fig. 4.24 Institutions Care for 40 Million Moving Image Items n=11,308 institutions

Fig. 4.25 Condition of Moving Image Items n=14,594 institutions

- Fig. 4.26 Condition of Moving Image Items (by specific type)  
Quantity n=11,308 institutions  
Condition n=14,594 institutions
- Fig. 4.27 Institutions Care for 40 Million Recorded Sound Items n=9,273 institutions
- Fig. 4.28 Condition of Recorded Sound Items n=13,155 institutions
- Fig. 4.29 Condition of Recorded Sound Items (by specific type)  
Quantity n=9,273 institutions  
Condition n=13,155 institutions
- Fig. 4.30 Institutions Care for 9 Million Digital Material Items n=3,497 institutions
- Fig. 4.31 Condition of Digital Material Items n=7,899 institutions
- Fig. 4.32 Institutions Care for 55 Million Online Files n=1,890 institutions
- Fig. 4.33 Condition of Online Files n=3,857 institutions
- Fig. 4.34 Condition of Digital Material Items (by specific type)  
Quantity (digital material items) n=3,497 institutions  
Condition (digital material items) n=7,899 institutions  
Quantity (online files) n=1,890 institutions  
Condition (online files) n=3,857 institutions
- Fig. 4.35 Institutions that Include Responsibility to Preserve Digital Collections in Conservation/Preservation Mission or Program n=30,093 institutions
- Fig. 4.36 Need for Preservation of Digital Collections n=30,157 institutions
- Fig. 4.37 Institutions with Collections Currently in Need of Treatment Due to Obsolescence of Playback Equipment, Hardware, or Software n=29,840 institutions
- Fig. 4.38 Institutions Care for 21 Million Art Objects n=11,697 institutions
- Fig. 4.39 Condition of Art Objects n=14,785 institutions
- Fig. 4.40 Condition of Art Objects (by specific type)  
Quantity n=11,697 institutions  
Condition n=14,785 institutions
- Fig. 4.41 Institutions Care for 48 Million Historic and Ethnographic Objects n=9,894 institutions
- Fig. 4.42 Condition of Historic and Ethnographic Objects n=13,704 institutions
- Fig. 4.43 Condition of Historic and Ethnographic Objects (by specific type)  
Quantity n=9,894 institutions  
Condition n=13,704 institutions
- Fig. 4.44 Institutions Care for 198 Million Archaeological Items n=3,059 institutions
- Fig. 4.45 Condition of Archaeological Collections (individually cataloged) n=5,108 institutions
- Fig. 4.46 Institutions Care for 2.6 Million Cubic Feet of Archaeological Collections n=1,486 institutions
- Fig. 4.47 Condition of Archaeological Collections (bulk cataloged) n=3,140 institutions
- Fig. 4.48 Condition of Archaeological Collections (by specific type)  
Quantity (individually cataloged) n=3,059 institutions  
Condition (individually cataloged) n=5,108 institutions  
Quantity (bulk cataloged) n=1,486 institutions  
Condition (bulk cataloged) n=3,140 institutions

- Fig. 4.49 Institutions Care for 820 Million Natural Science Specimens n=3,100 institutions
- Fig. 4.50 Condition of Natural Science Specimens n=4,553 institutions
- Fig. 4.51 Condition of Natural Science Specimens (by specific type)  
Quantity n=3,100 institutions  
Condition n=4,553 institutions
- Fig. 5.1 Institutions' Use of Environmental Controls for the Preservation of Collections  
Temperature n=28,588  
Relative Humidity n=28,483  
Light n=28,251
- Fig. 5.2 Institutions Using No Environmental Controls for the Preservation of Collections (by type)  
n=7,788  
Archives n=95 institutions  
Libraries n=5,225 institutions  
Historical Societies n=533 institutions  
Museums n=1,632 institutions  
Archaeological Repositories/Scientific Research Collections n=303 institutions
- Fig. 5.3 Use of Temperature Controls for the Preservation of Collections (by type) n=28,588 institutions  
Archives n=1,029 institutions  
Libraries n=11,912 institutions  
Historical Societies n=3,146 institutions  
Museums n=11,407 institutions  
Archaeological Repositories/Scientific Research Collections n=1,094 institutions
- Fig. 5.4 Use of Humidity Controls for the Preservation of Collections (by type) n=28,483  
Archives n=1,020 institutions  
Libraries n=11,861 institutions  
Historical Societies n=3,105 institutions  
Museums n=11,417 institutions  
Archaeological Repositories/Scientific Research Collections n=1,081 institutions
- Fig. 5.5 Control of Light Levels for the Preservation of Collections (by type) n=28,251  
Archives n=1,011 institutions  
Libraries n=11,830 institutions  
Historical Societies n=3,049 institutions  
Museums n=11,402 institutions  
Archaeological Repositories/Scientific Research Collections n=960 institutions
- Fig. 5.6 Use of Temperature Controls for the Preservation of Collections (by size) n=28,588 institutions  
Large n=2,621 institutions  
Medium n=4,996 institutions  
Small n=20,970 institutions

- Fig. 5.7 Use of Humidity Controls for the Preservation of Collections (by size) n=28,483 institutions  
 Large n=2,619 institutions  
 Medium n=4,985 institutions  
 Small n=20,879 institutions
- Fig. 5.8 Control of Light Levels for the Preservation of Collections (by size) n=28,251 institutions  
 Large n=2,624 institutions  
 Medium n=4,901 institutions  
 Small n=20,727 institutions
- Fig. 5.9 Institutions Using No Environmental Controls for the Preservation of Collections (by size)  
 n=7,788 institutions  
 Large n=513 institutions  
 Medium n=1,148 institutions  
 Small n=6,127 institutions
- Fig. 5.10 Use of Environmental Controls in All Areas Where Collections are Held (by region)
- Temperature n=28,588 institutions  
 Northeast n=2,917 institutions  
 Mid-Atlantic n=4,942 institutions  
 Southeast n=5,458 institutions  
 Midwest n=6,651 institutions  
 Mountain-Plains n=4,331 institutions  
 West n=4,288 institutions
- Relative Humidity n=28,483 institutions  
 Northeast n=2,917 institutions  
 Mid-Atlantic n=4,944 institutions  
 Southeast n=5,414 institutions  
 Midwest n=6,687 institutions  
 Mountain-Plains n=4,255 institutions  
 West n=4,266 institutions
- Light n=28,251 institutions  
 Northeast n=2,894 institutions  
 Mid-Atlantic n=4,898 institutions  
 Southeast n=5,349 institutions  
 Midwest n=6,602 institutions  
 Mountain-Plains n=4,240 institutions  
 West n=4,268 institutions



- Fig. 5.11 Institutions Using No Environmental Controls for the Preservation of Collections (by governance) n=7,788 institutions  
Nonprofit n=2,841 institutions  
Federal n=234 institutions  
State n=1,153 institutions  
County/Municipal n=3,354 institutions  
Tribal n=89 institutions  
(Not shown: Corporate/For Profit n=115 institutions)
- Fig. 5.12 Institutions with Urgent Conservation/Preservation Needs  
Environmental controls n=30,282 institutions  
Finding aids/cataloging collections n=30,264 institutions  
Condition surveys/assessments n=30,207 institutions  
Conservation treatment n=30,102 institutions  
Staff training n=30,210 institutions  
Security n=30,121 institutions  
Reduce exposure to light n=30,224 institutions  
Integrated pest management n=30,125 institutions  
Preservation of digital collections n=30,157 institutions
- Fig. 5.13 Institutions' Conservation/Preservation Program Includes Preventive Conservation n=29,738 institutions
- Fig. 5.14 Institutions Reporting Causes of Significant Damage to Collections  
Improper storage or enclosure n=29,954 institutions  
Water or moisture n=30,003 institutions  
Light n=29,994 institutions  
Obsolescence of playback equipment, hardware, or software n=29,840 institutions  
Airborne particulates or pollutants n=29,996 institutions  
Handling n=29,892 institutions  
Pests n=29,987 institutions  
Prior treatment(s) or restoration n=29,137 institutions  
Vandalism n=29,890 institutions  
Fire n=29,920 institutions
- Fig. 5.15 Institutions Reporting Causes of Damage to Collections from Environmental Factors  
Water or moisture n=30,003 institutions  
Light n=29,994 institutions  
Airborne particulates or pollutants n=29,996 institutions  
Pests n=29,987 institutions
- Fig. 6.1 Percentages of Institutions' Collections Stored in Areas Large Enough to Accommodate Them Safely and Appropriately n=30,454 institutions

- Fig. 6.2 Institutions' Collections Stored in Areas Large Enough to Accommodate them Safely and Appropriately (by type) n=30,454 institutions  
 Archives n=1,033 institutions  
 Libraries n=13,137 institutions  
 Historical Societies n=3,258 institutions  
 Museums n=11,916 institutions  
 Archaeological Repositories/Scientific Research Collections n=1,110 institutions
- Fig. 6.3 Institutions' Collections Stored in Areas Large Enough to Accommodate them Safely and Appropriately (by size) n=30,454 institutions  
 Large n=2,684 institutions  
 Medium n=5,223 institutions  
 Small n=22,547 institutions
- Fig. 6.4 Institutions' Need for Storage Improvements  
 Additional on-site storage n=21,670 institutions  
 New/additional off-site storage n=9,266 institutions  
 Renovated storage space n=18,505 institutions  
 New/improved storage furniture n=22,085 institutions
- Fig. 6.5 Institutions Reporting Causes of Damage to Collections from Storage Conditions  
 Handling n=29,892 institutions  
 Improper storage or enclosure n=29,954 institutions
- Fig. 7.1 Institutions with No Emergency Plan with Staff Trained to Carry It Out (by type) n=24,228 institutions  
 Archives n=717 institutions  
 Libraries n=10,288 institutions  
 Historical Societies n=3,000 institutions  
 Museums n=9,272 institutions  
 Archaeological Repositories/Scientific Research Collections n=951 institutions
- Fig. 7.2 Collections at Risk Because Institutions Do Not Have Emergency Plans (by type) n=24,228 institutions  
 Archives n=717 institutions  
 Libraries n=10,288 institutions  
 Historical Societies n=3,000 institutions  
 Museums n=9,272 institutions  
 Archaeological Repositories/Scientific Research Collections n=951 institutions
- Fig. 7.3 Institutions with No Emergency Plan with Staff Trained to Carry It Out (by size) n=24,228 institutions  
 Large n=1,600 institutions  
 Medium n=3,478 institutions  
 Small n=19,149 institutions

- Fig. 7.4 Collections at Risk Because Institutions Do Not Have Emergency Plans (by size) n=24,228 institutions  
Large n=1,600 institutions  
Medium n=3,478 institutions  
Small n=19,149 institutions
- Fig. 7.5 Institutions with No Emergency Plan with Staff Trained to Carry It Out (by region) n=24,228 institutions  
Northeast n=2,305 institutions  
Mid-Atlantic n=4,181 institutions  
Southeast n=4,392 institutions  
Midwest n=5,785 institutions  
Mountain-Plains n=3,886 institutions  
West n=3,678 institutions
- Fig. 7.6 Institutions with No Emergency Plan with Staff Trained to Carry It Out (by governance) n=24,228 institutions  
Nonprofit n=12,871 institutions  
Federal n=743 institutions  
State n=3,343 institutions  
County/Municipal n=6,697 institutions  
Tribal n=170 institutions  
(Not shown: Corporate/For Profit n=404 institutions)
- Fig. 7.7 Institutions with Copies of Vital Collections Records Stored Off-Site n=28,960 institutions
- Fig. 7.8 Institutions with Copies of Vital Collections Records Stored Off-Site (by size) n=28,960 institutions  
Large n=2,645 institutions  
Medium n=5,163 institutions  
Small n=21,152 institutions
- Fig. 7.9 Institutions with No Copies of Vital Collections Records Stored Off-Site (by governance) n=10,861 institutions  
Nonprofit n=5,838 institutions  
Federal n=283 institutions  
State n=1,549 institutions  
County/Municipal n=2,914 institutions  
Tribal n=73 institutions  
(Not shown: Corporate/For Profit n=204 institutions)
- Fig. 7.10 Adequacy of Security Systems n=30,227 institutions
- Fig. 7.11 Adequacy of Security Systems (by size) n=30,227 institutions  
Large n=2,669 institutions  
Medium n=5,254 institutions  
Small n=22,524 institutions
- Fig. 7.12 Need for Security Improvements n=30,121 institutions

- Fig. 8.1 Most Institutions Care for More than Six Types of Collections n=30,827
- Fig. 8.2 Institutions' Staffing for Conservation/Preservation n=30,503 institutions
- Fig. 8.3 Institutions' Staffing for Conservation/Preservation (by type) n=30,503 institutions  
Archives n=1,029 institutions  
Libraries n=13,139 institutions  
Historical Societies n=3,272 institutions  
Museums n=11,962 institutions  
Archaeological Repositories/Scientific Research Collections n=1,101 institutions
- Fig. 8.4 Institutions' Staffing for Conservation/Preservation (by size) n=30,503 institutions  
Large n=2,651 institutions  
Medium n=5,252 institutions  
Small n=22,600 institutions
- Fig. 8.5 Institutions' Staffing for Conservation/Preservation (by governance) n=30,503 institutions  
Nonprofit n=15,429 institutions  
Federal n=1,078 institutions  
State n=4,610 institutions  
County/Municipal n=8,724 institutions  
Tribal n=233 institutions  
(Not shown: Corporate/For Profit n=429 institutions)
- Fig. 8.6 Institutions' Staffing for Conservation/Preservation (by academic governance) n=5,178 institutions  
Private College/University n=2,311 institutions  
State College/University n=2,676 institutions  
County/Municipal College/University n=148 institutions  
Other n=43 institutions
- Fig. 8.7 Institutions' Internal Staff who Perform Conservation/Preservation Activities  
Professional staff n=29,041 institutions  
Support staff n=28,478 institutions  
Volunteers n=29,324 institutions
- Fig. 8.8 Average Number of Internal Staff who Perform Conservation/Preservation Activities n=26,474 institutions
- Fig. 8.9 Average Number of Internal Staff who Perform Conservation/Preservation Activities (by type) n=26,474 institutions  
Archives n=826 institutions  
Libraries n=11,979 institutions  
Historical Societies n=2,556 institutions  
Museums n=10,077 institutions  
Archaeological Repositories/Scientific Research Collections n=1,036 institutions

Fig. 8.10 What Institutions' Conservation/Preservation Program Includes

Preventive conservation n=29,738 institutions  
Preservation management n=29,822 institutions  
Conservation treatment n=29,859 institutions  
Preservation reformatting n=29,991 institutions  
Preservation of A/V media and playback equipment n=29,947 institutions  
Preservation of digital materials n=29,894 institutions

Fig. 8.11 Institutions' Need for Staff Training n=30,210 institutions

Fig. 8.12 Institutions' Need for Staff Training (by type) n=30,210 institutions

Archives n=1,019 institutions  
Libraries n=12,999 institutions  
Historical Societies n=3,221 institutions  
Museums n=11,875 institutions  
Archaeological Repositories/Scientific Research Collections n=1,095 institutions

Fig. 8.13 Institutions' Need for Staff Training (by size) n=30,210 institutions

Large n=2,630 institutions  
Medium n=5,261 institutions  
Small n=22,319 institutions

Fig. 8.14 Institutions' Need for Conservation treatment n=30,102

Fig. 8.15 Institutions' Need for Conservation treatment (by type) n=30,102

Archives n=1,019 institutions  
Libraries n=12,986 institutions  
Historical Societies n=3,198 institutions  
Museums n=11,799 institutions  
Archaeological Repositories/Scientific Research Collections n=1,100 institutions

Fig. 9.1 Institutions with Funds Allocated for Conservation/Preservation in Annual Budget n=30,158 institutions

Fig. 9.2 Institutions with Funds Allocated for Conservation/Preservation in Annual Budget (by size) n=30,158 institutions

Large n=2,639 institutions  
Medium n=5,191 institutions  
Small n=22,328 institutions

Fig. 9.3 Institutions' Annual Budget for Conservation/Preservation (most recently completed fiscal year) n=26,709 institutions

Fig. 9.4 Institutions' Annual Budget for Conservation/Preservation (most recently completed fiscal year) (by type) n=26,709

Archives n=856 institutions  
Libraries n=11,655 institutions  
Historical Societies n=2,763 institutions  
Museums n=10,444 institutions  
Archaeological Repositories/Scientific Research Collections n=990 institutions

- Fig. 9.5 Institutions' Annual Budget for Conservation/Preservation (most recently completed fiscal year) (by size) n=26,709  
 Large n=2,419 institutions  
 Medium n=4,833 institutions  
 Small n=19,457 institutions
- Fig. 9.6 Institutions with Annual Budgets for Conservation/Preservation Less than \$3,000 n=18,138 institutions  
 Public Libraries n=6,326 institutions  
 Historical Societies n=2,150 institutions  
 Special Libraries n=1,463 institutions  
 Archaeological Repositories/Scientific Research Collections n=620 institutions  
 History Museums/Historic Sites/Other Museums n=4,686 institutions  
 Academic Libraries n=1,198 institutions  
 Science Museums/Zoos/Botanical Gardens n=635 institutions  
 Art Museums n=649 institutions  
 Independent Research Libraries n=43 institutions  
 Archives n=368 institutions
- Fig. 9.7 Institutions with Annual Budgets for Conservation/Preservation Less than \$3,000 (most recently completed fiscal year) (by governance) n=18,138 institutions  
 Nonprofit n=8,696 institutions  
 Federal n=418 institutions  
 State n=2,467 institutions  
 County/Municipal n=6,196 institutions  
 Tribal n=142 institutions  
 (Not shown: Corporate/For Profit n=219 institutions)
- Fig. 9.8 Average Percentage of Annual Operating Budget Allocated to Conservation/Preservation (most recently completed fiscal year) (by type) n=26,092 institutions  
 Archives n=833 institutions  
 Libraries n=11,447 institutions  
 Historical Societies n=2,701 institutions  
 Museums n=10,205 institutions  
 Archaeological Repositories/Scientific Research Collections n=906 institutions
- Fig. 9.9 Proportion of Total Annual Operating Budgets to Total Conservation/Preservation Budgets (most recently completed fiscal year) (by type) n=25,215 institutions  
 Archives n=802 institutions  
 Libraries n=11,172 institutions  
 Historical Societies n=2,550 institutions  
 Museums n=9,859 institutions  
 Archaeological Repositories/Scientific Research Collections n=832 institutions
- Fig. 9.10 Institutions that Used Income from Endowed Funds for Conservation/Preservation (last three years) n=29,672 institutions

- Fig. 9.11 Institutions that Used Income from Endowed Funds for Conservation/Preservation (last three years) (by governance) n=23,780 institutions  
Nonprofit n=11,382 institutions  
Federal n=941 institutions  
State n=3,579 institutions  
County/Municipal n=7,333 institutions  
Tribal n=169 institutions  
(Not shown: Corporate/For Profit n=376 institutions)
- Fig. 9.12 Sources of Support for Institutions that Have Received External Conservation/Preservation Funding (last three years) n=29,057 institutions
- Fig. 9.13 Whether Institutions Have Applied for Conservation/Preservation Funding (last three years) n=29,526 institutions
- Fig. 9.14 Reasons Why Institutions Have Not Applied for Conservation/Preservation Funding (last three years) n=17,211 institutions
- Fig. 9.15 Institutions that Promote Awareness of Conservation/Preservation Using the Following Activities  
Educating donors/trustees n=30,121 institutions  
Presentations to members/friends groups n=30,083 institutions  
Feature in exhibitions n=30,074 institutions  
Serving as source for information n=30,113 institutions  
Part of strategy for earned income n=30,076 institutions  
Feature on Web site n=29,986 institutions
- Fig. 10.1 Institutions' Percentage of Collections Accessible Through a Catalog n=30,246 institutions
- Fig. 10.2 Institutions' Percentage of Collections Accessible Through a Catalog (by type) n=30,246 institutions  
Archives n=993 institutions  
Libraries n=13,104 institutions  
Historical Societies n=3,237 institutions  
Museums n=11,815 institutions  
Archaeological Repositories/Scientific Research Collections n=1,096 institutions
- Fig. 10.3 Institutions' Percentage of Collections Accessible Through a Catalog (by size) n=30,246 institutions  
Large n=2,620 institutions  
Medium n=5,270 institutions  
Small n=22,356 institutions
- Fig. 10.4 Need for Finding Aids of Cataloging of Collections n=30,264 institutions
- Fig. 10.5 Institutions' Percentage of Collections Catalog Available Online n=29,460 institutions

- Fig. 10.6 Institutions' Percentage of Collections Catalog Available Online (by type) n=29,460 institutions  
 Archives n=946 institutions  
 Libraries n=12,823 institutions  
 Historical Societies n=3,143 institutions  
 Museums n=11,466 institutions  
 Archaeological Repositories/Scientific Research Collections n=1,081 institutions
- Fig. 10.7 Institutions' Percentage of Collections Catalog Available Online (by size) n=29,460 institutions  
 Large n=2,663 institutions  
 Medium n=5,273 institutions  
 Small n=22,262 institutions
- Fig. 10.8 Institutions That Provide Online Access to the Content of Any of Their Collections or Holdings n=30,199 institutions
- Fig. 10.9 Institutions That Provide Online Access to the Content of Any of Their Collections or Holdings (by type) n=30,199 institutions  
 Archives n=1,004 institutions  
 Libraries n=13,062 institutions  
 Historical Societies n=3,241 institutions  
 Museums n=11,796 institutions  
 Archaeological Repositories/Scientific Research Collections n=1,096 institutions
- Fig. 10.10 Institutions That Provide Online Access to the Content of Any of Their Collections or Holdings (by size) n=30,199 institutions  
 Large n=2,663 institutions  
 Medium n=5,273 institutions  
 Small n=22,262 institutions
- Fig. 10.11 Institutions that Have Done a Survey of the General Condition of Their Collections n=30,382 institutions
- Fig. 10.12 Institutions that Have Done a Survey of the General Condition of Their Collections (by type) n=30,382 institutions  
 Archives n=1,024 institutions  
 Libraries n=13,154 institutions  
 Historical Societies n=3,253 institutions  
 Museums n=11,843 institutions  
 Archaeological Repositories/Scientific Research Collections n=1,109 institutions
- Fig. 10.13 Institutions that Have Done a Survey of the General Condition of Their Collections (by size) n=30,382 institutions  
 Large n=2,656 institutions  
 Medium n=5,256 institutions  
 Small n=22,469 institutions
- Fig. 10.14 Need for Condition Surveys or Assessments of Collections n=30,207 institutions